



## COMMUNITY AWARDS POLICY

Adopted 25/11/2025

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### 1. Purpose

Tickhill Town Council Community Awards aim to recognise and celebrate outstanding contributions to the local community through a number of civic awards. These awards honour individuals and groups who demonstrate exceptional commitment, achievement, and resilience, enriching the lives of others and strengthening the fabric of our town.

### 2. The Awards

#### *Annual Individual and Group awards*

Awards are divided into two main categories: individual awards and a group award. There are three individual awards and one group award. These may be awarded on an annual basis and will carry a financial reward. Examples of what the key areas of focus are for the awards are shown below – this is not an exhaustive list, and other areas, such as environment, will also be considered.

Award Category	Age/Group	Primary areas of focus	Award
Young Star Award	Ages 5–11	Community involvement, kindness, personal achievement, or overcoming adversity	£100
The Alison Award (Rising Leader Award)	Ages 11–18	Community involvement, volunteering, leadership, personal achievement, overcoming adversity, or resilience	£100
Community Champion Award	Aged 18 and over	Sustained contribution to community life, innovation, or personal triumph	£150
Group Impact Award	Community groups	A collective effort that has positively impacted Tickhill	£200

### 3. Eligibility Criteria

- Individual nominees must reside in Tickhill (or attend one of the primary schools in Tickhill), but discretion can be granted to people from outside Tickhill if there has been clear and substantial benefit to the town.
- Group nominees must be based in or serve Tickhill, but discretion can be granted to organisations from outside Tickhill if there has been clear and substantial benefit to the town.
- Serving Councillors or staff may not receive an award.

### 4. Selection Criteria

While community contribution will be the central focus for all the awards, the judging panel will also consider:

- **Personal Achievement:** Excellence in sport, education, the arts, or other fields.
- **Overcoming Adversity:** Demonstrated courage, resilience, or personal growth in the face of challenges.
- **Leadership & Initiative:** Taking initiative to improve community life or support others.
- **Innovation & Creativity:** Unique approaches to solving problems or enhancing community wellbeing and/or the local environment.

### 5. Nomination Process

- Nominations open annually on 1<sup>st</sup> December and close on 1<sup>st</sup> March.
- Forms are available from the council's website [www.tickhilltowncouncil.gov.uk](http://www.tickhilltowncouncil.gov.uk), and paper copies available from the Clerk by emailing [clerk@tickhilltowncouncil.gov.uk](mailto:clerk@tickhilltowncouncil.gov.uk) or on request from Tickhill Community Library.
- Each nomination must include:
  - A description of the nominee's contribution and impact.
  - Supporting evidence or testimonials (optional but encouraged).
- Nominations must be submitted by a third party, with the consent of the guardian of the nominee if the nominee is under 18.
- Any resident or elector of Tickhill may make a nomination for the awards.
- Forms should be submitted to [clerk@tickhilltowncouncil.gov.uk](mailto:clerk@tickhilltowncouncil.gov.uk)

### 6. Judging Process

Tickhill Town Council will review all nominations, and winners will be selected through a resolution passed at the next appropriate full council meeting. If multiple nominations are received in any category, a vote will be held. Councillors with a significant conflict of interest in a particular category will be excluded from participating in the decision for that category, but may still take part in voting for other categories.

All awards are granted based on merit. If only one nomination is received in a category, the award will not be given automatically but will still be assessed and granted solely on the merit of the entry. Where a category is not awarded, funds will be held on reserve for future years.

All decisions are final and based on merit, impact, and alignment with the award's values.

## **7. Award Presentation**

The annual awards will be presented in a ceremony following the Annual Parish Meeting, to which everyone is invited, to thank these unsung heroes who make a real difference.

Each recipient of the annual awards will receive:

- A certificate of recognition
- A commemorative trophy
- Public acknowledgment via such things as the council newsletter and website, and through their names being recorded on the relevant awards board located in the library.
- The associated financial reward

## **8. Additional Notes**

- The Council reserves the right to withhold an award if no suitable nominations are received.
- Posthumous awards may be considered in exceptional circumstances.
- Repeat winners are eligible if their new contribution differs significantly from previous recognition.

Approved: 25<sup>th</sup> November 2025

Approved by: Full Council

Review date: November 2027

# Tickhill Town Council Annual Community Awards

## Nomination Form

<b>Section 1: Award Category</b>
Please select <b>one</b> category for your nomination:
<input type="checkbox"/> Young Star Award (Ages 5–11)
<input type="checkbox"/> The Alison Award (Rising Leader Award) (Ages 11–18)
<input type="checkbox"/> Community Champion Award (Aged 18 and over)
<input type="checkbox"/> Group Impact Award (Community groups)
<b>Section 2: Nominee Details</b>
<b>Full name of Nominee / Group Name:</b>
<b>Age (if under 18 only):</b>
<b>Address:</b>
<b>Phone:</b>
<b>Email:</b>
<b>Section 3: Nominator Details</b>
<b>Your full name:</b>
<b>Relationship to Nominee:</b>
<b>Address:</b>
<b>Phone:</b>
<b>Email:</b>

## Section 4: Nomination Statement

Please describe why you are nominating this person or group. Focus on their contribution to the community and include any relevant achievements or examples of overcoming adversity.

**Suggested length: 250–500 words**

<b>Section 5: Supporting Evidence (Optional)</b>
<ul style="list-style-type: none"><li>• You may include:</li><li>• Testimonials</li><li>• Photos</li><li>• News clippings</li><li>• Certificates or awards</li></ul>
<input type="checkbox"/> I have attached supporting documents <input type="checkbox"/> I have not included additional materials
<b>Section 6: Consent</b>
<input type="checkbox"/> The nominee (or their parent/guardian if under 18) has consented to being nominated. (Consent of parent/guardian is compulsory if nominee is under 18) <input type="checkbox"/> I haven't sought the consent of the nominee <input type="checkbox"/> I understand that Tickhill Town Council may contact me for further information.
<b>Signature of Nominator:</b>
<b>Date:</b>