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**MINUTES OF THE ANNUAL MEETING OF THE TICKHILL TOWN COUNCIL**

**TUESDAY 28/05/2024 AT 6:45PM**

**THE PAVILION, TITHES LANE, TICKHILL. DN11 9QN**

**Present:** Cllrs: C Taylor, J Hoare, K Rochard, I Smith, W Brookes, A Johnson  
**Chair:** Cllr Peter Walker  
**Deputy Clerk:** Maxine Gravill  
**Ward Cllrs:** Nigel Cannings, Martin Greenhalgh  
**Public:** 10

**RESOLVED** to note the chair opened the meeting and welcomed Cllrs, Ward Cllrs, and members of the public to the meeting then explained the process of the Annual Meeting of Electors. The mayor then read out his annual Electors Speech.

**15.24 Election of the Chairman - Mayor**

**RESOLVED** The Chair expressed his wish to continue with the role for a further year. Cllr I Smith proposed, Cllr C Taylor seconded. Cllr P Walker accepted the position and assumed office.

The signing of the Declaration of Acceptance of Office. Cllr P Walker signed the declaration.

**Public Session**

**RESOLVED** To note the following:

- A resident chased previous requests to have sight of the budget. The council advised the clerk was on annual leave and would respond on her return once it has been approved by internal audit.
- An apology was received for the shortness of comment at the last meeting regarding the blocked drains affecting properties on the perimeter of the recreational ground. The resident advised Street Scene had made a site visit but had no knowledge of the issue. Street Scene to investigate further. Resident to share letter from City of Doncaster Council with Tickhill Town Council to table at next liaison meeting.
- A further complaint has been received as part of the Paddock development where the dyke is blocked both in and out of the pond.
- A resident addressed the council with further information on the allocation of 9 councillors following comments at last month's meeting. YLCA recommendations are 9 councillors for up to 2,000 residents. As Tickhill has circa 5,000 residents, the YLCA recommendation is 13 councillors. Cllr Rochard offered to approach YLCA and investigate.

**Borough Councillor reports**

**RESOLVED** to note the following updates from Ward Cllr Greenhalgh.

- A meeting has been requested with Street Scene to establish who owns what land. There is a natural spring at the land off The Paddocks, governed by special regulations and looked after by National body. Braithwell have done a good job of their pond. No mention of 106 monies from CDC, solicitor advised due process and is only able to communicate via solicitors.
- Cllr Greenhalgh explained he had put Canon Paul in touch with Willow Oak Space Maintenance in Austerfield who Braithwell now use to manage their graveyard instead of CDC and they do a much better job at a lower cost. A local resident contacted Cllr Greenhalgh regarding the lack of any water facilities at the churchyard.
- Allotments – no update
- Cllr Greenhalgh has been communicating with Ralph Marshall regarding the traffic management around Alderson Drive when there are events happening at the Cricket Club. This requires a joined-up approach, and double yellow lines may be considered in conjunction with an improved entrance to the car park. The cricket club's application is showing as rejected on the CDC planning portal and it was explained that it was rejected on the grounds that it timed out due to the failure of the cricket club to respond to the questions presented by the City of Doncaster Council planners. One of the planning items was for food vendors contingent on 100 spaces being made available on site and being used. This is not the case as pedestrians queuing at the food vendors block the vehicle access to the car park.

The chair responded informing he had offered to meet with the cricket club and was waiting for them to come back with a suitable date. He also suggested the inspector should drive by when an event is being held.

- Double yellow lines are to be extended on St Mary's Road and still being considered outside Estfeld School.

It was requested to be minuted that despite the comment being quoted by members of the public, at no point has Tickhill Town Council stated that double yellow lines would not be supported as they are not aesthetically pleasing. This relates to a previous observation about the Double yellow lines recently painted on junctions off Sunderland Street not being compliant with the conservation area. Historic England dictates double yellow lines in a conservation area should be narrower and the colour should be primrose yellow.

- A grant has been received to use the communal space at the Chapel on Sunderland Street all year round.

## **MINUTES**

**Meeting commenced at 19:35pm**

### **16.24a Apologies for absence.**

**RESOLVED** to note there were no apologies received.

### **16.24b Disclosable Pecuniary Interests or Amendments**

**RESOLVED** to note there were no declarations of Disclosable Pecuniary Interests or Amendments.

### **16.24c Applications for Dispensation**

**RESOLVED** to note there were no applications for Dispensation.

### **16.24d Approval of the minutes from the last meeting**

**RESOLVED** the minutes of the last Council meeting on 23<sup>rd</sup> April 2025 were approved as a true and accurate record of the meeting.

## **17.24 Election of Officers**

### **17.24a Election of Deputy Mayor.**

**RESOLVED** Cllr K Rochard was proposed and seconded. Cllr K Rochard accepted the position.

#### **17.24b Election of Committee members or any updates.**

**RESOLVED** to note the following.

- **Finance Committee.** Cllr C Taylor was proposed and seconded as Chair, Cllrs P Walker, I Smith and A Johnson remain members.
- **Staffing Committee.** Cllr A Johnson joined, Cllr K Rochard remains chair, Cllrs P Walker & I Smith remain members.
- **Planning Committee.** Cllr W Brookes joined, Cllr J Hoare remains chair, Cllr P walker remains a member.
- It was agreed to merge the **Pavilion Management Committee** and the **Events Committee**. Cllr C Taylor was nominated and seconded as chair, Cllr K Rochard and W Brookes joined, existing members Cllr P Walker, Cllr I Smith, Cllr A Johnson remain.
- **DMBC Parish Councils Joint Consultative Committee.** Cllrs I Smith remains and Cllr J Hoare reserve.
- **Tickhill Parish Room Committee.** Cllr P Walker remains, Cllr K Rochard was nominated and seconded as reserve.
- **Tickhill Town Council Website.** Cllrs I Smith and P Walker remain.
- **YLCA Branches – Your Council Representative.** Cllr P Waler remains, Cllr K Rochard nominated and seconded as reserve.

#### **17.24c Proposed Council Meeting dates June 2024 – May 2025.**

**RESOLVED** the proposed dates were confirmed. May 2025 date to be advised.

#### **18.24. Legal**

##### **18.24a. Co-option.**

To note there were no applicants, the Co-Option will be advertised again with no deadline, two vacancies will be advertised for Co-Option should the second position not be filled by election.

#### **19.24 Planning.**

##### **19.24a REF 24/00525/FUL. Lumley House, 20 Sunderland Street. Replacement windows.**

**RESOLVED** The Council are happy this should be neutral dependent on neighbours having no objections.

#### **20.24 Progress reports from**

##### **20.24a Chairman. RESOLVED** to note.

A communication has been received from William Spilsby advising of a memorial service at 10:00am on 29<sup>th</sup> July at the Limekiln memorial to honour the memory of the 27 men who died in the 1923 explosion in Maltby pit. Tickhill Town Council has been asked to send a representative. Cllr A Johnson advised she would attend and lay a wreath on behalf of Tickhill Town Council. Cllr W Brookes and Ward Cllr M Greenhalgh also expressed an interest in attending. It was agreed a representative should attend each year. Cllr P Walker to respond to William Spilsby.

Neighbourhood Plan. Twenty-five questions on the updated plan have been submitted by City of Doncaster Council. Tickhill Town Council disagreed and will be upholding the plan. The heritage items are now back in the plan. There are a couple of typos to address, and a paragraph requires re-typing.

##### **20.24b Clerk RESOLVED**

No report due to Clerks annual leave.

##### **20.24c Councillors RESOLVED** to note

- Cllr I Smith updated his progress on the work to prove ownership of St Mary's Car park which is now almost completed. There were three parcels of land; City of Doncaster Council own the strip where the EV chargers are, the other two were owned by John Smith Brewery and the Bank. Once work is complete, it will be handed over to the solicitors to complete the legal process.
- Cllr C Taylor confirmed the previous cost for the nine column lights is complete and expressed the urgency to choose designs for the motifs. Email with designs to be re-circulated. Still waiting for quotes for the re-wrapping of the Christmas trees outside the Parish Rooms. The Deputy Clerk was asked to look out the document on stress testing in the Clerks absence and forward to Cllr Taylor.
- Cllr J Hoare requested the council pick up on the on-street parking and management of this with Claire Bignall and requested the chair to add this to the agenda for the next CDC liaison meeting. On the footpaths, the gate alongside the A1M remains a concern as it is blocked for repair by the landowner. Cllr C Taylor reported he is in conversations with the landowner's family. Cllr J Hoare also asked if there was any movement on the crossing outside of the Co-Op and was advised CDC refused and are not prepared to look at it again.
- Cllr K Rochard proposed an admin position of 10 hours per week be created as per previously circulated correspondence. Seconded and full council approval.
- Cllr W Brookes nothing to report.
- Cllr A Johnson nothing to report.

## **21.24 Finance**

**21.24a** Payments for May 2024 **RESOLVED**

**21.24b** TTC Bank reconciliation HSBC Bank statement for April 2024. **RESOLVED**

**21.24c** Sage cashbook April 2024 reconciliation. **RESOLVED.**

## **22.24 Correspondence**

**22.24a Residents complaint.**

**RESOLVED** to note a complaint has been received by email regarding EV Chargers in St Mary's Car Park.

**22.24b Residents serious complaint.**

**RESOLVED** to note a serious complaint has been received by telephone from a resident about the inconsiderate parking blocking access to the properties which impacts the residents access through the car park.

**22.24c Introduction received**

**RESOLVED** to note a company introduction to Firbeck Construction was received by email.

**22.24d Email from Network Rail**

**RESOLVED** to note an email was received regarding Network Rails Biodiversity Programme.

**22.24e Bowling Club Complaint**

**RESOLVED** to note the Bowling Club have reported issues with the hot water and the tap in the kitchen of meeting room one. Council instructed the Deputy Clerk to contact the plumber to resolve this, the faulty tap in the ladies toilet off the main hall and flush the heating system.

**22.24f Residents communication making observations about the land off the Paddocks**

**RESOLVED** to note an email was received from a resident living on the paddocks with 10 items of concern regarding the land at the Paddocks. Resident requested a call from the Chair.

## **23.24 Reports from Committees/Representatives**

**Neighbourhood Planning.**

**RESOLVED** this was covered in the Chair's update.

#### **24.24 Pavilion remodelling**

**RESOLVED** to note the builder has measured for and ordered replacement shutters which will be fitted in the next few weeks. Cllr Taylor has set up meetings with potential cleaners to submit quotes for a deep clean and advise on a cleaning schedule.

#### **24.24a Working party reports.**

**RESOLVED** To note there was nothing to report.

#### **25.24 Events.**

##### **25.24a Tickhill Scout & Guide Gala 6<sup>th</sup> July 2024.**

**RESOLVED** to note the signed paperwork has still not been received, Cllr C Taylor to send Deputy Clerk contact details for Carolyn Welbourne to chase. Cllr C Taylor to open and close the building for the event. It was suggested the Council should have a presence at the Gala and leaflets should be printed promoting the council and advertising the vacancies.

##### **25.24b Annual Dog Show 7<sup>th</sup> July 2024.**

**RESOLVED** to note all the paperwork has been signed and received. Cllr P Walker to open and close building for the event. The pa system is only working on one channel. Deputy Clerk to advise the Mayflower Sanctuary.

##### **25.24c D-Day 80 Commemoration**

**RESOLVED** to note the beacon will be lit at 9:15pm whilst the National Tribute is read by Cllr C Taylor. A request for The Last Post to be played was made. Deputy Clerk to source a local Bugle player and promote the event.

#### **26.24 Environment**

##### **26.24a Traffic/Highways updates.**

**RESOLVED** to note there was nothing to report.

##### **26.24b Land at the Paddocks**

**RESOLVED** to note this is imminent.

##### **26.24c Community Speed Watch**

**RESOLVED** to note the Deputy Clerk and the Chair of Wadworth Council met with Scott Dornie and Noah Platts to discuss the CSW scheme and the difficulties experienced. Following the meeting our request for permanent signs is supported by SYP and approved by Doncaster, Barnsley and Rotherham councils. All three authorities agreed that this may be permitted if the signs were considered temporary and made of correx. Scott will be following this up on our behalf with each of the authorities to gain written consent for these signs, he will then identify a sign which is to be used by all groups to provide consistency rather than having different variants. Two new sights have been approved on Rotherham Road and Castlegate and in future it may be possible to identify our own sites and submit these online with a Google pin drop for approval. This process was used for the two new sites. On the last event 17 cars exceeded the speed limit on Rotherham Road. 62mph in a 30mph is the highest speed recorded by the CSW team in Tickhill.

##### **26.24d Pavilion Tennis Courts**

**RESOLVED** to note Cllr C Taylor expressed the council's wish to make these available for hire to members of the public when not in use by the tennis club and to integrate the booking into the Hallmaster online booking system. This remains a challenge as it has not been established how the courts can be booked and there is some confusion over CDCs involvement.

#### **27.24 Members items.**

**RESOLVED** to note there were no requests from members to add future agenda items.

**28.24 Flag Flying June 2024.**

**RESOLVED** to note.

- 15<sup>th</sup> June Official birthday of his Majesty the King
- 29<sup>th</sup> June 2024 Armed Forces Day
- 6<sup>th</sup> June 2024 D-D 80

**29.24 Staffing Confidential.**

**RESOLVED** there was no request for a staffing meeting.

**Date of next meeting:** 25th June 2024 6:45pm  
The Pavilion  
Tithes Lane  
Tickhill  
Doncaster DN11 9QN

Signed .....

Date .....