



Deputy Clerk to the Council  
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**MINUTES OF THE MEETING OF THE TICKHILL TOWN COUNCIL**

**TUESDAY 23/07/2024 AT 6:45PM**

**THE PAVILION, TITHES LANE, TICKHILL. DN11 9QN**

**Present:** Cllrs: K Rochard, J Hoare, C Taylor, A Johnson, W Brookes, B Cooper  
**Chair:** Cllr P Walker  
**Deputy Clerk:** Maxine Gravill  
**Ward Cllrs:** Martin Greenhalgh, Nigel Cannings  
**Public:** 11

**43.24a WELCOMES. RESOLVED** The Chair opened the meeting and welcomed Cllrs, Ward Members, Deputy Clerk and members of the Public to the meeting. He introduced Cllr Barry Cooper and explained four residents had emailed expressing a wish to become Councillors under the Co-Option and they had all been invited to give a short presentation.

**43.24b APOLOGIES FOR ABSENCE. TO NOTE.** Apologies for absence have been received from Cllr Ian Smith.

**43.24c DISCLOSABLE PECUNIARY INTERESTS OR AMENDMENTS AND APPLICATIONS FOR DISPENSATION. RESOLVED To note** Cllr Brookes offered the information that it was the intent for his father's company to facilitate the road closure for the Christmas Eve Carols Around the Buttercross event. They will file all the necessary paperwork with CDC on behalf of Tickhill Town Council to ensure both the road closure and the safety of all residents by providing the correct and necessary diversions, signage and Marshalls on the evening to avoid a repeat of last year when cars were still driving through the closed road with pedestrians in the road.

**43.24d APPROVAL OF THE MINUTES FROM THE LAST MEETING. RESOLVED.** The minutes of the last council meeting on 25<sup>th</sup> June 2024 were approved as a true and accurate record of the meeting. **To note** there was an amendment to include 42.24a the Co-Option of Cllr B. Cooper as per YLCA guidelines and to reflect the reason for the Clerks absence is sick leave, not annual leave.

**44.24 LEGAL**

**44.24a** Co-Option. Four members of the public expressed a wish by email to stand for Council and were invited to present at the meeting. Matt Bycroft and Alan Batty both presented, the Chair thanked them and explained their applications would be discussed and considered at the end of the meeting during a staffing confidential.

**BOROUGH COUNCILLORS REPORT**

- Ward Cllr Martin Greenhalgh reported Yorkshire Water have agreed to install water points in the town. Cllr Greenhalgh to arrange the supply for the Churchyard with Canon Paul

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Richardson and will forward the application form to the Deputy Clerk to apply to reinstate a water supply to the pump on the Buttercross.

- Trouble has been reported at Woodfield Plantation. Bikes are being ridden through the estates by masked riders with hoodies 5 or 6 times a day mounting footpaths and causing a danger to residents, especially children. The Police are to put in a presence as a deterrent. Similar issues have been reported in Tickhill with motorbikes down Water Lane. Cllr Greenhalgh will continue to put pressure on the Police to act.
- Cllr Greenhalgh was recently asked to visit Wadworth as there were complaints once again about the poor state of the grass cutting by City of Doncaster Council. There had been no grass cutting since the D-Day Celebrations so when the grass was cut it was so long it looks unsightly and is a trip hazard. Cllr Greenhalgh suggested a representative from Tickhill Town Council may like to attend the upcoming PAC meeting at Castle Close Communal Hall where there will be a representative from CDC Street Scene, Wadworth, Woodfield Plantation and Braithwell will be sending contingents. The meeting has been postponed from 24.07.2024 to 31.07.2024 due to the availability of the venue.

#### **PUBLIC MEETING (15 minutes maximum)**

- Following the presentations for Co-Option, a resident again highlighted the need for more Councillors and the fact that as there had been four applicants, there was clearly interest for councillors and Tickhill had insufficient Councillors to serve the size of the community, especially in comparison to similar towns such as Bawtry.  
Cllr Rochard responded, having done a lot of research following the same request at a previous meeting. The size of Tickhill did warrant a larger Council, however for CDC to consider increasing the number of Councillors it must be proven that there is an interest from sufficient potential candidates, and whilst we had received 4 applicants for the co-option and all had been invited to the meeting, only two had turned up to present. The Council would also need to carry out a survey of residents and 7.5% of the population would need to agree before an application could be presented and CDC, who then have a year to look at and consider the application.  
The resident then suggested we need to instigate this now to get CDC to agree before the elections next April so we can elect a full increased Council. It was also pointed out that the Council is losing its balance with the loss of two female Councillors over recent months.
- A resident asked if there had been any progress with CDC on the installation of a cattle grid following his comments at a previous meeting. The Chair explained this would be covered in his Chairs report.
- A resident asked a question on behalf of another resident who was unable to make the meeting regarding the progress of the work on the Dyke at the far end of the recreational ground. The Chair explained this would also be covered in his report. It was also reported that the path from Tithes Lane by the bowling green was now unpassable due to the overgrown hedges. This had been cut earlier this year but was due to be cut again. This would be brought up with CDC.

## MINUTES

MEETING COMMENCED AT 19:14PM

### 45.24 PLANNING

- 45.24a 24/01112/FUL DHL High Common Lane, Tickhill.** Erection of surface-mounted ancillary loading canopies of non-permanent construction on existing hardstanding. **RESOLVED** There were no objections **TO NOTE** The Council would like to see the longer-term plan from DHL and an outline of the future as continuous planning requests for hazardous chemicals have been submitted.
- 45.24b 24/00004/REF Appeals decision received.** Erection of two Earth Shelter dwellings and associated infrastructure following cessation of the site for open storage use (resubmission of previously refused application 23/01454/FUL. **RESOLVED.** The Council feels this is the wrong development in the wrong place and maintains its previous objections.
- 45.24c 24/01157/TCON Lumley House, 20 Sunderland Street, Tickhill.** T1 Holme Oak, carry out heavy reduction pollarding. **RESOLVED** The Council have contacted Tony Sheridan but had no response. Chase CDC.
- 45.24d 23/0262/FUL 66 Airedale Ave, Tickhill.** Erection of 2 storey extension to the rear after demolishing the existing conservatory. **RESOLVED** No objections providing there are no objections from neighbours.
- 45.24e 24/01219/FUL 62 Dadsley Road, Tickhill.** Erection of ground floor rear extension, porch to the front and roof to be replaced with attic trusses to form rooms in the loft. Tarmac drive and build garden shed in the rear garden. **RESOLVED** No objections providing there are no objections from neighbours.

### 46.24 PROGRESS REPORTS FROM

- 46.24a CHAIRMAN. RESOLVED** The Chairman reported the following outcomes from the recent quarterly CDC liaison meeting.
- There is no further progress on the handover of the land off The Paddocks. This has now been almost 5 years since discussions first began and the current landowner is allegedly holding up the process, it has gone back to the legal department, but our solicitor has had no response. Scott Cardwell at CDC has been asked to chase again but has received no update either.
  - Blockage of the dykes at the recreational ground causing flooding was mentioned at the liaison meeting. CDC were aware as well as the blockage and fly tipping at the pond on the land off The Paddocks which has caused the land to flood. Despite CDC looking after these areas of land for many years, they were unaware of some of the issues and have undertaken research to come up with a plan to resolve the issues. Tickhill Town Council to chase CDC in two weeks.
  - The red flashing light on the side of the pavilion building which has been a cause for concern has now been rectified. The flashing light indicates the reservoir into which waste water from the neighbouring residents' flows is full. It has been emptied and cleared by CDC.
  - A proposal from CDC has been received to implement a 20mph limit on all roads through Tickhill except for the main A roads. The Chair expressed concern that the main roads should be included in the initiative; the accident data for Market Place alone warrants a 20pmh restriction and that many minor incidents in the Market Place are not reported so not flagged up or included in the data. Implementing a 20mph restriction on the main roads would slow down all traffic as it takes only one vehicle abiding by the restrictions to slow all

traffic down. This would have a knock-on effect as sat nav systems would not bring heavy traffic through the town due to the slow traffic and we would see a decrease in HGV traffic through the town. Cllr Hoare pointed out that if the Buttercross were to be made into a roundabout, reducing traffic to one lane around, this would reduce the potential for accidents and allow room for on-road parking. The chair expressed his concern that the new limit would not be enforced so was a pointless expense. Council to go back to CDC with their thoughts.

- As a result of the Clerk's ongoing sick leave, it has been discovered that the Business Continuity Plan the Council has in place requires reviewing or re writing.
- The windows and shutters on the pavilion have now been replaced and the building is secure and up to current standards. The fire doors are due to be replaced and as a result, the Fire emergency exit procedure requires reviewing.
- A report of Japanese Knotweed by the old Toll House on Sunderland Street has been received. The resident was provided with the information to report the issue to CDC which they have now done. The Chair urged residents to report any such matter to CDC as soon as possible.
- The Tour of Britain will once again come through Tickhill on 5<sup>th</sup> September meaning there will be a road closure and disruption to the town. The tour will enter Tickhill from Maltby then head into Wadworth. This will be publicised once more information is available.
- The request for cattle grids to be installed on the entry to the play area on St Marys Road similar to those on the play area on the recreational ground to prevent dogs entering and fouling was raised at the quarterly CDC liaison meeting. CDC policy on playground and safety seems to be in some disarray and is currently under review and CDC seemed unaware of what was in place on the play area on the recreational ground. There was no real outcome, Tickhill Town Council to confirm to CDC that there is currently no gate or cattle grid on the St Mary's Road play area and will provide photos of both sites.
- Travellers Site. CDC were reminded that it is now almost a year since the appeal was rejected last September and that the site, far from being returned to its original state, was now in a worse condition and fly tipping was an additional problem. Tickhill Town Council have raised with CDC who need to enforce.
- Car Park. Evidence that Tickhill Town Council purchased the land now needs pushing with CDC to prove ownership. It has been suggested that if this is not resolved, Tickhill Town Council will request all rates paid to CDC to be refunded. Once ownership is proved, bylaws can be put in place to enforce the correct usage of the car park such as the disabled bays, the EV charging bays, the footpath access and the entrance for residents at the rear of the car park. Tickhill Town Council will need to fund re-painting of the car park markings in conjunction with any appointed car park management company.

**46.24b Clerk – RESOLVED.** nothing to report due to the Clerks ongoing sick leave.

**46.24c Councillors. RESOLVED.** Cllr Taylor reported the storm drains in the town are blocked as they have not been cleared for years. One of the biggest problems faced is access as when CDC come to clear them, they are often obstructed by parked cars. Cllr Taylor has completed a survey of the drains with CDC and marked all the drains which require clearing. CDC to do a maildrop to all residents advising when they will be clearing the drains and asking for them to be kept clear of parked cars to allow access. CDC to be asked to advise dates of drain

clearing to TTC Communications Officer to enable communication with residents via Social Media channels.

#### **47.24 FINANCE**

- 47.24a Finance papers and invoices were received and circulated for approval June – July 2024. TO NOTE** finance is currently proving difficult with the lack of a RFO due to ongoing sick leave. Invoices from the cleaning company are now overdue and require attention.
- 47.24b Update of bank signatories RESOLVED** Cllr Taylor is dealing with HSBC which is proving difficult as he has no access to the banking details to pass any security questions to become a signatory on the account.
- 47.24c Update on temporary RFO – RESOLVED** The Council has identified a potential temporary RFO and a meeting has been set up with Cllr Taylor and the Chair on Friday 26<sup>th</sup> July 2024. Details of the finance will need to be obtained from the current RFO to enable the temporary RFO to carry out the RFO duties in the Clerk/RFO absence.

#### **48.24 CORRESPONDANCE RECEIVED AND CIRCULATED**

- 48.24a Message requesting update on Council presence at Gala.** A resident messaged asking for an update on the council having a presence at the Gala as suggested at the June meeting. **RESOLVED** The Council responded that due to holidays and the impending election, this was inappropriate as it may be seen to be politically motivated and TTC is non-political. Moves towards working closer with the community were being planned and would be discussed at future meetings when appropriate.
- 48.24b Telephone call from William Spilsby, Maltby Miners Memorial Service - William Spilsby** sent information for inclusion in the Community Page of Tickhill Today and Parish Magazine. **RESOLVED** Communications Manager put together an article for FB, the Council website and local publications publicising the event. Cllr Anita Johnson will attend the ceremony and lay a floral wreath.
- 48.24c Residents complaint.** Telephone complaint received 05/07/2024 about inconsiderate parking in St Mary's car park. Cars parked over the hatched area blocking the resident's access at the rear of the car park. **RESOLVED** Resident advised this is an ongoing issue the Council is aware of and is trying to resolve as part of car park discussions. Covered in the Chair's report earlier in minutes.
- 48.24d Email received from YLCA containing Co-Options forms and Business Continuity Planning document. RESOLVED** Co-Option forms completed by Cllr Cooper following Co-Option.
- 48.24e Proposed 20mph speed limit reduction for Tickhill & Wadworth received from CDC.** Email received from CDC including maps of proposed new 20mph limit. **RESOLVED** Covered in Chairs report.
- 48.24d Email from a former resident** requesting information on a Millenium Time Capsule buried by the Scout & Guide Association in or near the playground on St Mary's Road. **RESOLVED** Information received from Scout & Guide Association with information on whereabouts. It is due to be unearthed in 2025.
- 48.24f Emails of interest for Co-Option received. RESOLVED** Circulated to full council and Clerk and all invited to present at the meeting.
- 48.24g Residents complaint – email from Amy Hill** regarding the unsightly signage on the shop front in Market Place. **RESOLVED** A complaint has been sent to CDC Planning Enforcement Department. Cllr Walker responded and flagged with David Hornsby, Conservation officer.

- 48.24h Residents complaint – trials bikes with no licence plates being raced along Water Lane and a detectorist digging up the Mill Race. RESOLVED** resident was advised to report to the Police.
- 48.24i Utilities – emails from various utility companies inviting to quote for renewal of energy contract. RESOLVED** Forwarded to finance committee, unable to act until return of Clerk, or a temporary RFO is engaged.
- 48.24j Email from Aequitas Legal requesting insurance details to claim. RESOLVED** Tickhill Town Council not intended recipient.
- 48.24k Email from City of Doncaster Council with minutes from Torne Valley positive Action Group and information and application form for Active Communities grant. RESOLVED** Ward Cllr Greenhalgh covered in his update.
- 48.24l Email from David Elliott, Trees & Woodlands Officer (Street Scene) CDC.** Confirming wrapped trees outside Parish Rooms are on Highway adopted land and maintained by Street Scene. Link to CDC website with information regarding attaching seasonal lighting to street columns. **RESOLVED** circulated to events committee.
- 48.24m Email circulation from Parliament requesting confirmation of support for NALC & SLCC campaign on the safety of lithium batteries and their disposal. RESOLVED** Circulated to full Council.
- 48.24n Email from Parish Councils' Joint Consultative Committee.** Invitation to and agenda for meeting on 8<sup>th</sup> August 2024. **RESOLVED** Circulated to full Council.
- 48.24o Email from Tom Ealmsley at Blachere Illuminations.** Chasing response to previous email regarding Christmas illuminations. **RESOLVED** Forwarded to full Council and requested Tom to forward the initial email to deputyclerk@ which was not received due to the Council being unable to access the Clerk's emails during due sick leave.
- 48.24p Email from YLCA offering online training sessions. RESOLVED** Green belt & conservation planning areas hosted by Andrew Towlerton may apply to new Councillors in understanding the Neighbourhood Plan.
- 49.24 REPORTS FROM COMMITTEES/REPRESENTATIVES TO NOTE** nothing to report
- 49.24a NEIGHBOURHOOD PLAN. RESOLVED** Tickhill Town Council have formally replied to Chris Hall at City of Doncaster Council to reject the points made by CDC. The Council do not have the time or resources to cross reference and change all the points made by CDC and are confident in our plan. The Council also wish to protect the green spaces in the town, especially the two schools on CDC owned land, which would be prime development land should the schools ever close. The responsibility now lies back with CDC, although there is some confusion given the change of government as to the availability of funding.
- 50.24 PAVILLION**
- 50.24a REMODELLING; WORKING PARTY REPORTS. RESOLVED** This was covered in the Chairs report
- 50.24b PAVILION HIRE INCLUDING TENNIS COURTS UPDATE. RESOLVED** nothing to update
- 52.24 EVENTS:**
- 52.24a Miners Memorial Service 29<sup>th</sup> July 2024 9 am. RESOLVED** Cllr A Johnson to represent the Council and lay a floral wreath
- 52.24b Update on resident's photography competition RESOLVED** nothing to report, too early for an update

### **53.24 CHRISTMAS**

**53.24a Updates from events committee RESOLVED.** A solution to the wrapped trees outside the Parish Rooms which failed last Christmas is still being sought. The main issue is finding a suitable power source as the Parish Room can no longer be used. It is the intention to find a solution to light these in a substantial way.

### **54.24 AWARDS**

**54.24a updates on re-instating the awards RESOLVED** There are still reserves in the budget for the 3 awards and the wish to re-instate these was expressed by the Council, however, the awards need to be re-defined to ensure they are fit for purpose and not outdated. Ward Cllr Greenhalgh explained the current head of St Mary's is retiring and he knows the replacement who is young and full of ideas to take the school forward. Cllr greenhalgh to make an introduction and Cllr Brookes offered to engage with both schools, the community and all other relevant local organisations for their feedback in taking the initiative forward and a suggested list of categories. We need to determine the names and contact details of each individual group within the Scout & Guide Association and other similar groups to engage with. It was also suggested that the Council look at awards given by Rossington Parish Council as an example.

### **55.24 ENVIRONMENT**

**55.24a TRAFFIC/HIGHWAYS: Updates RESOLVED** noting to update

**55.24b 20 IS PLENTY UPDATE RESOLVED** covered in the Chairs report

**55.24c LAND AT THE PADDOCKS: RESOLVED** covered in the Chairs report

**55.24d COMMUNITY SPEED WATCH: RESOLVED** nothing to update

**56.24 ITEMS FOR THE NEXT AGENDA.** It was requested the Awards be added as an ongoing item

**57.24 FLAG FLYING DATES TO NOTE** 1<sup>st</sup> August for Yorkshire Day. Cllr A Johnson will fly the Yorkshire flag, Cllr Taylor will light up the Buttercross with white and blue lights.

**RESOLVED 19:54pm that under the Public Bodies (Admissions to Meetings) Act 1960, members of the press and public be excluded from the following items of business:**

**58.24 STAFFING CONFIDENTIAL RESOLVED** a staffing meeting was called to resolve the issue of emergency admin support due to the Clerks ongoing sick leave and the Co-Option applicants.

**58.24a CO-OPTION RESOLVED** that Alan Batty and Matt Bycroft be Co-Opted.

**58.24b ADMIN SUPPORT RESOLVED** it was agreed to engage a temporary admin support.

**Date of the next meeting** 27<sup>th</sup> August 2024 6:45pm  
The Pavilion,  
Tithes Lane, Tickhill, DN11 9QN