



Deputy Clerk to the Council  
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**MINUTES OF THE MEETING OF THE TICKHILL TOWN COUNCIL**  
**TUESDAY 24.09.2024 AT 6:45PM**  
**THE PAVILION, TITHES LANE, TICKHILL. DN11 9QN**

**Present:** Cllrs: K Rochard, B Cooper, I Smith, A Johnson, W Brookes, M Bycroft  
**Chair:** Cllr P Walker  
**In Attendance:** Deputy Clerk, Administration Officer  
**Members of the Public:** 9

**WELCOME.** The Chair opened the meeting and welcomed Cllrs, Ward Members, Deputy Clerk and members of the Public to the meeting.

**PUBLIC MEETING FOR MATTERS RAISED BY THE PUBLIC (15 minutes maximum)**

- A query was raised about why the fire doors needed replacing on the Pavilion and had this work gone out to tender.
- It was suggested that a sign be placed on the gate of the tennis courts with an explanation of the booking process. It was also pointed out that there was no sign on the pavilion building to identify the building.
- The complaint sent after the recent meeting has been acknowledged, but no satisfactory response has been received from Councillors. Cllr Rochard has agreed to provide a response.
- A query was raised regarding how many paid staff were employed by Tickhill Town Council.
- It was pointed out that nothing had been done about the state of the overgrown footpath or the dykes on the recreational ground despite City of Doncaster Council advising this would happen.

**MINUTES OF THE MEETING 24.09.2024**

**75.24a TO CONSIDER APOLOGIES FOR ABSENCE GIVEN IN ADVANCE OF THE MEETING**

Apologies received from Cllr Taylor

**75.24b TO CONSIDER APPROVAL OF REASONS GIVEN.**

**RESOLVED:** Reasons for absence circulated and approved

**75.24c DISCLOSABLE PECUNIARY INTERESTS OR AMENDMENTS AND APPLICATIONS FOR DISPENSATION.**

**RESOLVED:** None

**75.24d APPROVAL OF THE MINUTES FROM THE LAST MEETING.**

**RESOLVED:** The minutes of the Extraordinary Council meeting on 20.08.2024 and the meeting on 27.08.2024 were approved as a true and accurate record of the meeting. To note there was an amendment to the minutes of the Council meeting on 27.08.2024 to include 74.24 Staffing Matters.

The Pavilion  
Tithes Lane, Tickhill, DN11 9QN  
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**76.24 DONCASTER WARD BOROUGH COUNCILLORS REPORT**

- Ward Cllr Cannings reported the notices on the recreational ground appear to be working in reducing the amount of dog fouling.

**RESOLVED:** To note the update

**77.24 LEGAL**

**77.24a TO RECEIVE AN APPLICATION FOR CO-OPTION TO THE COUNCIL.** Sai Patel was invited to give a presentation.

**RESOLVED:** That Sai Patel be co-opted to the Parish Council

**77.24b TO CONSIDER THE TEMPORARY CONTRACT FOR THE DEPUTY CLERK POSITION.**

**RESOLVED:** That the Amendment Notice to Contract of Employment for the Deputy Clerk was signed by the Chair and Deputy Clerk.

**78.24 PLANNING MATTERS**

**78.24a 24/00017/REF Appeal against refusal of planning application 23/01707/FUL.** Cherry Lane, Tickhill, Garden Centre, Bawtry Road, Tickhill. Provision of concrete yard for goods provisions (retrospective) and alteration of the existing access.

**RESOLVED:** That the Council re-enforce the initial objections. Deputy Clerk to respond to inspectorate.

**78.24b 24/01656/FUL 24 Airedale Ave, Tickhill, DN11 9UD.** Erection of a two-storey side extension

**RESOLVED:** No objections

**78.24c DELISTING OF 27 SUNDERLAND STREET.** A discussion took place regarding how the 1950's property became listed.

**RESOLVED:** that the Council would support an application for delisting by the owner providing the listing status of the coat of arms is protected.

**79.24 PROGRESS REPORTS FROM**

**79.24a CHAIRMAN.** The Chair gave an update on the meeting and walkaround with the local MP when Crossings outside the Co-Op and Doncaster Road were discussed and the unacceptable disposal of industrial rubbish on the private land on Wilsic Lane. The Chair expressed the need for residents to report fly tipping to Doncaster Council via the proper channels.

**RESOLVED:** That the update be noted.

**79.24b DEPUTY CLERK. TO NOTE** Nothing to report

**79.24c COUNCILLORS.** Cllr Johnson would like to thank Military Precision for cleaning and treating the dangerous accessibility ramp up to the pavilion entrance FOC.

**RESOLVED:** That the update be noted.

**80.24 FINANCE (Appendix 4)**

**80.24a** Invoices were circulated and considered for payment.

**RESOLVED:** that invoices provided be approved for payment.

**81.24 CORRESPONDENCE RECEIVED AND CIRCULATED TO TOWN COUNCILLORS (Appendix 5)**

- Email regarding a status update on the report of fly-tipping on Wilsic Lane.
- Report received of a rat infestation around Mill Dam.
- Resident request for the bus-stop to be re-instated to its original location at Spital Junction

- Email complaint from a resident regarding Cherry Lane Garden Centre’s appeal against the planning decision 23/01707/FUL
- Email offering support of survey via Tickhill Today distribution
- Email from external auditors unable to complete audit and requesting further information.
- Email from resident requesting further information on the appeal process for Cherry Lane Garden Centre 23/01707/FUL.
- Email complaint from resident about a van dumping rubbish on the site on Wilsic Lane.
- Resident requesting information on ‘cardholder not present’ transaction.
- Resident complaint re fly-tipping on Wilsic Lane.
- Quotes from energy supply companies for energy contract renewal
- Phone call to Chair advising value of 106 monies associated with the transfer of land off The Paddocks will be circa £16.5k with deductions for maintenance.
- Email advising credit-note for £3464.67, and refund for invoice 30187582.  
**RESOLVED:** That the correspondence be noted.

**82.24 REPORTS****82.24a COMMITTEES/REPRESENTATIVES.**

**TO NOTE:** nothing to report.

**82.24b NEIGHBOURHOOD PLANNING.**

**TO NOTE:** nothing to report.

**83.24 PAVILLION**

**83.24a REMODELLING.** A quote of £3444.00 was circulated to bring the condemned electrics up to date. Cllr Bycroft requested further quotes.

**RESOLVED:** That the Deputy Clerk contact local electricians and post on social media to request further quotes.

**83.24b TO CONSIDER THE QUOTES FOR SANITARY BIN MAINTENANCE SERVICE.** A discussion took place regarding the quotes circulated.

**RESOLVED:** That the Deputy Clerk engage the services of Cathedral Hygiene

**83.24c TO CONSIDER LEGIONELLA TESTING SCHEDULE AND POLICY**

**RESOLVED:** That the Legionella policy written by Cllr Johnson be adopted.

**83.24d GUTTER CLEANING, AND ALGAE REMOVAL FROM ACCESSIBILITY RAMP.** A discussion took place regarding the state of the guttering and ongoing maintenance of the accessibility ramp following treatment.

**RESOLVED:** that the Deputy Clerk request quotes for the work.

**83.24e UTILITY CONTRACT RENEWAL:** A discussion took place regard the upcoming end of contract for utility supply at the end of 2024.

**RESOLVED:** that the Deputy Clerk would look at the best option for renewal

**83.24f CAR PARK:** No progress. Doncaster Council will only speak through solicitors.

**RESOLVED:** that the Council’s solicitors start a dialogue with the CDC legal team again.

**84.24 EVENTS****84.24a CHRISTMAS**

**CHRISTMAS LIGHT SWITCH ON AND LATE-NIGHT SHOPPING EVENT UPDATE.** The Deputy Clerk confirmed the date as Thursday 28<sup>th</sup> November.

**TO NOTE:** that the update be noted

**CHRISTMAS EVE CAROL SERVICE 24.12.2024 ROAD CLOSURE UPDATE.** Cllr Brookes company happy to provide at cost but the TTPO application should be submitted by the Council.

**RESOLVED:** Cllr Brookes to send quote for closure management to Deputy Clerk for circulation. Deputy Clerk to apply for TTPO.

**84.24b TO CONSIDER QUOTES FROM LIGHTING SOLUTION COMPANIES.** A discussion took place regard the

quotes circulated.

**RESOLVED:** that the Deputy Clerk contact LITE to place an order for the Globe MaxILED lighting solution for festive lights to two trees.

**84.24b VE DAY 80<sup>th</sup> May 2025 – BEACONS & LAMPLIGHTS OF PEACE.** A discussion took place regard the Council engaging in the event. Cllr Johnson reported that packs had already been sent out.

**RESOLVED:** that The Council should take part in the event and Cllrs Cooper and Brookes would form a working party for the event.

**85.24 AWARDS** To consider a working party for re-instating the awards. A discussion took place regard who would form the working party.

**RESOLVED:** that Cllr Brookes be Chair and Cllr Cooper and Patel join the Awards working party.

**86.24 COMMUNITY ORCHARD FUND** A discussion took place regard applying for the Community Orchard Grant to plant an orchard in the land off The Paddocks and potentially the two primary schools. Cllr Smith reported soil tests were required, and that the deadline had passed to apply for funding for 2024.

**RESOLVED:** that Cllr Smith would send the information to the Deputy Clerk to look into the possibility of the grant being available in 2025.

**87.24 ENVIRONMENT**

**87.24a TRAFFIC/HIGHWAYS: CROSSINGS ON DONCASTER ROAD AND WESTGATE.**

**TO NOTE:** nothing to report.

**87.24b 20 IS PLENTY UPDATE.**

**TO NOTE:** nothing to report.

**87.24c LAND AT THE PADDOCKS:** The Chair reported that The 106 monies associated with the transfer of land of The Paddocks to Tickhill Town Council will come via solicitors and will need to be ring-fenced to use only in conjunction with that specific piece of land and that Tickhill Town Council plan to rescue the pond.

**RESOLVED:** That the update be noted.

**87.24d COMMUNITY SPEED WATCH: UPDATE.** The Deputy Clerk reported that the order for the Police approved signs had been placed, appropriate sites needed to be identified and approved by South Yorkshire Police and installation would be carried out by South Yorkshire Police.

**RESOLVED:** That the update be noted.

**88.24 FLAG FLYING DATES – To Note –** Cllr Johnson reported there are no flag flying dates in October

**RESOLVED:** That the update be noted.

**89.24 ITEMS FOR THE NEXT AGENDA.**

- **LAYING OF WREATH ON ARMISTICE DAY - REMEMBRANCE SUNDAY**
- **INSTALLATION OF DUCK FEEDERS AT THE MILL DAM**

**90.24 STAFFING MATTERS**

**RESOLVED 20:15pm that under the Public Bodies (Admissions to Meetings) Act 1960, members of the press and public be excluded from this item of business.**

**90.24a TO CONSIDER ADDITIONAL DUTIES FOR GROUND LENGTHSMAN.** A discussion took place regard the Ground Lengthsman's current duties and the need for a member of staff to check the land off The Paddocks once ownership is transferred to Tickhill Town Council and maintain the area around the Mill Dam

**RESOLVED:** The Council would consider when the transfer of land was completed.

**Date of the next meeting**            22<sup>nd</sup> October 2024  
6:45pm  
The Pavilion,  
Tithes Lane,  
Tickhill, DN11 9QN

**Approved**

P. Walker Chair-Mayor

Date