TICKHILL

Annual Governance and Accountability Return 2024/25 Form 2

To be completed only by Local Councils, Internal Drainage Boards and other smaller authorities* where the higher of gross income or gross expenditure was £25,000 or less, that meet the qualifying criteria, and that wish to CERTIFY themselves as EXEMPT from a limited assurance review

Guidance notes on completing Form 2 of the Annual Governance and Accountability Return 2024/25

1. Every smaller authority in England where the higher of gross income **or** gross expenditure was £25,000 or less **must,** after the end of each financial year, complete Form 2 of the Annual Governance and Accountability Return in accordance with *Proper Practices*, unless the authority:
   a) does not meet the qualifying criteria for exemption; or
   b) does not wish to certify itself as exempt
2. Smaller authorities where the higher of all gross annual income **or** gross annual expenditure **does not exceed** £25,000 and that meet the qualifying criteria as set out in the Certificate of Exemption **are able to declare themselves exempt** from sending the completed Annual Governance and Accountability Return to the external auditor for a limited assurance review **provided** the authority **completes:**
   a) The **Certificate of Exemption**, page 3 and returns a copy of it to the external auditor **either** by email **or** by post (not both) **no later than 30 June 2025.** Failure to do so will result in reminder letter(s) for which the Authority will be charged £40 +VAT for each letter; and
   b) The **Annual Governance and Accountability Return (Form 2)** which is made up of:
   c) **Annual Internal Audit Report (page 4)** must be completed by the authority's internal auditor.
   d) **Section 1 – Annual Governance Statement (page 5)** must be completed and approved by the authority.
   e) **Section 2 – Accounting Statements (page 6)** must be completed and approved by the authority.
   NOTE: Authorities certifying themselves as exempt SHOULD NOT send the completed Annual Governance and Accountability Return to the external auditor.
3. The authority **must** approve Section 1 Annual Governance Statement before approving Section 2 Accounting Statements and both **must** be approved and published on the authority website/webpage **before 1 July 2025.**

Publication Requirements

Smaller authorities **must** publish various documents on a publicly available website as required by the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities. These include:

- **Certificate of Exemption**, page 3
- **Annual Internal Audit Report 2024/25**, page 4
- **Section 1 – Annual Governance Statement 2024/25**, page 5
- **Section 2 – Accounting Statements 2024/25**, page 6
- Analysis of variances
- Bank reconciliation
- Notice of the period for the exercise of public rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015.

Limited Assurance Review

Any smaller authority may request a limited assurance review. If so, the authority should not certify itself as exempt or complete the Certificate of Exemption. Instead it should complete Form 3 of the AGAR 2024/25 and return it to the external auditor together with the supporting documentation requested by the external auditor. The cost to the authority for the review will be **£210 +VAT.**

Provided that the authority certifies itself as exempt, and completes and publishes the documents listed under 'Publication Requirements', there is no requirement for the authority to have a review.

The Annual Governance and Accountability Return constitutes the annual return referred to in the Accounts and Audit Regulations 2015. Throughout, the words 'external auditor' have the same meaning as the words 'local auditor' in the Accounts and Audit Regulations 2015.

**for a complete list of bodies that may be smaller authorities refer to schedule 2 to the Local Audit and Accountability Act 2014.*

Guidance notes on completing Form 2 of the Annual Governance and Accountability Return (AGAR) 2024/25, Sections 1 and 2

- An authority that wishes to declare itself exempt from the requirement for a limited assurance review must do so at a meeting of the authority after 31 March 2025. It should not submit its Annual Governance and Accountability Return to the external auditor. However, as part of a more proportionate regime, the authority **must** comply with the requirements of the Transparency Code for Smaller Authorities.
- The Certificate of Exemption must be returned to the external auditor no later than **30 June 2025.** Reminder letters will incur a charge of £40 +VAT for each letter.
- The authority **must** comply with *Proper Practices* in completing Sections 1 and 2 of this AGAR and the Certificate of Exemption. Proper Practices are found in the *Practitioners' Guide** which is updated from time to time and contains everything needed to prepare successfully for the financial year-end.
- The authority **should** receive and note the Annual Internal Audit Report before approving the Annual Governance Statement and the accounts.
- The Annual Governance Statement (Section 1) must be approved on the same day or before the Accounting Statements (Section 2) and evidenced by the agenda or minute references
- The Responsible Financial Officer (RFO) must certify the accounts (Section 2) before they are presented to the authority for approval. The authority must in this order; consider, approve and sign the accounts.
- The RFO is required to commence the public rights period as soon as practical after the date of the AGAR approval.
- Make sure that the AGAR is complete (no highlighted boxes left empty), and is properly signed and dated. Any amendments must be approved by the authority and properly initialled.
- Use the checklist provided below to review the AGAR for completeness at the meeting at which it is signed off.
- **You must inform your external auditor about any change of Clerk, Responsible Financial Officer or Chair, and provide relevant authority owned generic email addresses and telephone numbers.**
- The authority must publish numerical and narrative explanations for significant variances in the accounting statements on **page 6**. Guidance is provided in the *Practitioners' Guide** which may assist.
- Make sure that the accounting statements add up and the balance carried forward from the previous year (Box 7 of 2024) equals the balance brought forward in the current year (Box 1 of 2025).
- The Responsible Financial Officer (RFO), on behalf of the authority, **must** set the commencement date for the exercise of public rights of 30 consecutive working days which **must** include the first ten working days of July.
- The authority **must** publish, on the authority website/webpage, the information required by Regulation 15 (2), Accounts and Audit Regulations 2015, including the period for the exercise of public rights and the name and address of the external auditor **before 1 July 2025.**

Completion checklist – 'No' answers mean you may not have met requirements		Yes	No
All sections	Have all highlighted boxes been completed?	✓	
	Have the dates set for the period for the exercise of public rights been published?	✓	
Internal Audit Report	Have all highlighted boxes been completed by the internal auditor and explanations provided?	✓	
Section 1	For any statement to which the response is 'no', is an explanation available for publication?	✓	
Section 2	Has the Responsible Financial Officer signed the accounting statements before presentation to the authority for approval?	✓	
	Has the authority's approval of the accounting statements been confirmed by the signature of the Chair of the approval meeting?	✓	
	Has an explanation of significant variations been published where required?	✓	
	Has the bank reconciliation as at **31 March 2025** been reconciled to Box 8?	✓	
	Is an explanation of any difference between Box 7 and Box 8 available, should a question be raised by a local elector and/or an interested party?	✓	
Sections 1 and 2	Trust funds – have all disclosures been made if the authority as a body corporate is a sole managing trustee? *(Local Councils only)*	✓	

Governance and Accountability for Smaller Authorities in England – a Practitioners' Guide to Proper Practices, can be downloaded from **www.nalc.gov.uk** or from **www.ada.org.uk**

Certificate of Exemption – AGAR 2024/25 Form 2

To be completed by smaller authorities where the higher of gross income or gross expenditure did not exceed £25,000 in the year of account ended 31 March 2025, and that wish to certify themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015

There is no requirement to have a limited assurance review or to submit an Annual Governance and Accountability Return to the external auditor, **provided** that the authority has certified itself as exempt at a meeting of the authority after 31 March 2025 and a completed Certificate of Exemption is submitted no later than **30 June 2025** notifying the external auditor.

certifies that during the financial year 2024/25, the higher of the authority's total gross income for the year **or** total gross annual expenditure, for the year did not exceed **£25,000**

Total annual gross income for the authority 2024/25:

Total annual gross expenditure for the authority 2024/25:

There are certain circumstances in which an authority will be **unable to certify itself as exempt,** so that a limited assurance review will still be required. If an authority **is unable to confirm the statements below then it cannot certify itself as exempt** and it **must** submit the completed Annual Governance and Accountability Return Form 3 to the external auditor to undertake a limited assurance review for which a fee of **£210 +VAT** will be payable.

By signing this **Certificate of Exemption** you are confirming that:

- The authority was in existence on 1st April 2021
- In relation to the preceding financial year (2023/24), the external auditor **has not:**
  - issued a public interest report in respect of the authority or any entity connected with it
  - made a statutory recommendation to the authority, relating to the authority or any entity connected with it
  - issued an advisory notice under paragraph 1(1) of Schedule 8 to the Local Audit and Accountability Act 2014 ("the Act"), and has not withdrawn the notice
  - commenced judicial review proceedings under section 31(1) of the Act
  - made an application under section 28(1) of the Act for a declaration that an item of account is unlawful, and the application has not been withdrawn nor has the court refused to make the declaration
- The court has not declared an item of account unlawful after a person made an appeal under section 28(3) of the Act.

If the above statements apply and the authority neither received gross income, nor incurred gross expenditure, exceeding £25,000, then the Certificate of Exemption can be signed and a copy submitted to the external auditor **either** by email **or** by post (not both).

The Annual Internal Audit Report, Annual Governance Statement, Accounting Statements, an analysis of variances and the bank reconciliation plus the information required by Regulation 15 (2), Accounts and Audit Regulations 2015 including the period for the exercise of public rights still need to be fully completed and, along with a copy of this certificate, published on the authority website/webpage* before 1 July 2025.
Signing this certificate confirms the authority will comply with the publication requirements.

Signed by the Responsible Financial Officer	Date	I confirm that this Certificate of Exemption was approved by this authority on this date:
Signed by Chair	Date	as recorded in minute reference:

Generic email address of Authority

Telephone number

*Published web address

ONLY this Certificate of Exemption should be returned EITHER by email OR by post (not both) as soon as possible after certification to your external auditor, but no later than 30 June 2025. Reminder letters for late submission will incur a charge of £40 + VAT.

Annual Internal Audit Report 2024/25

TICKHILL TOWN COUNCIL

WWW.TICKHILLTOWNCOUNCIL.GOV.UK

During the financial year ended 31 March 2025, this authority's internal auditor acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with the relevant procedures and controls in operation and obtained appropriate evidence from the authority.

The internal audit for 2024/25 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✓		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.			NO PETTY CASH
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic bank account reconciliations were properly carried out during the year.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. **If** the authority certified itself as exempt from a limited assurance review in 2023/24, it met the exemption criteria and correctly declared itself exempt. *(If the authority had a limited assurance review of its 2023/24 AGAR tick "not covered")*			✓
L. The authority published the required information on a website/webpage up to date at the time of the internal audit in accordance with the relevant legislation.	✓		
M. In the year covered by this AGAR, the authority correctly provided for a period for the exercise of public rights as required by the Accounts and Audit Regulations *(during the 2024-25 AGAR period, were public rights in relation to the 2023-24 AGAR evidenced by a notice on the website and/or authority approved minutes confirming the dates set).*	✓		
N. The authority has complied with the publication requirements for 2023/24 AGAR *(see AGAR Page 1 Guidance Notes).*	✓		

O. (For local councils only) Trust funds (including charitable) – The council met its responsibilities as a trustee.	Yes	No	Not applicable
			✓

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

Date(s) internal audit undertaken

30/05/2025

Name of person who carried out the internal audit

MR. ANDREW BOSMANS BA (HONS)

Signature of person who carried out the internal audit

Date 30/05/2025

*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

**Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned; or, if coverage is not required, the annual internal audit report must explain why not (add separate sheets if needed).

INTERNAL AUDIT SERVICE FOR TICKHILL TOWN COUNCIL

AUDIT PROGRAMME – PERIOD ENDING : 31 MARCH 2025

I certify that I have carried out the tests detailed below in accordance with the suggested approach contained in the 2011 edition of "Governance and Accountability in Local Councils in England and Wales – A Practitioners Guide".

Signed ..... Date 30/5/2025

Name & qualifications MR. ANDREW BOSMANS BA (HONS)

1 Internal Control	2 Tests	3 Initial Yes	4 Initial No	5 Comments-date checked
Previous Internal Audit Report	Do the minutes record that Council has considered the Internal Audit Report for the previous year and the matters arising addressed?	✓		PKF PICKED UP ISSUES INCL INSPECTION PERIOD / FIXED ASSETS / STANDING ORDERS / FIN REGS NOW ADDRESSED MINUTE 169.25b FEB 2025
Proper bookkeeping	Is the cashbook maintained and up to date?	✓		
	Is the cashbook arithmetically correct?	✓		
	Is the cashbook regularly balanced?	✓		
Standing Orders and Financial Regulations	Has the Council formally adopted Standing Orders and Financial Regulations?	✓		NOW UPDATED AND AGREED
	Has a Responsible Financial Officer been appointed?	✓		NEWLY APPOINTED JAN 2025
	Have items or services above a de minimis amount been competitively purchased?	✓		
	Are payments in the cashbook supported by invoices and have they been authorised and minuted?	✓		
	Has VAT on payments been identified, recorded and reclaimed?	✓		CLAIMED REGULARLY
	Is Section 137 expenditure separately recorded and within statutory limits?			NOT APPLICABLE
Risk Management Arrangements	Does a scan of the minutes identify any unusual activity?		✓	

1 Internal Control	2 Tests	3 Initial Yes	4 Initial No	5 Comments-date checked
Payroll Controls (contd)	Has PAYE/NIC been properly operated by the Council as an employer?	✓		
	Do all employees have contracts of employment with clear terms + conditions?	✓		
Assets Controls	Does the Council keep an Assets Register of all material assets owned?	✓		
	Are the Assets & Investments Register up to date?	✓		NOW UPDATED PER PKF
	Do asset insurance valuations agree with those in the Asset Register?	✓		
Bank Reconciliation	Is there bank reconciliation for each bank account?	✓		
	Is the bank reconciliation carried out regularly on the receipt of statements?	✓		MONTHLY
	Are there any unexplained balancing entries in any reconciliation?		✓	
	Is the value of investments summarised on the reconciliation?	✓		
Year-End Procedures	Are year-end accounts prepared on the correct accounting basis?	✓		
	Do accounts agree with the cashbook?	✓		
	Is there an audit trail from underlying financial records to the accounts?	✓		GOOD TRAIL - EASY TO FOLLOW
	Where appropriate, have debtors and creditors been properly recorded?			NOT APPLICABLE

IT IS NOTED THAT AT THE BEGINNING OF THE YEAR THE COUNCIL EXPERIENCED A FEW "PROBLEM" AREAS AS HIGHLIGHTED BY PKF AT EXTERNAL AUDIT. THESE HAVE BEEN ADDRESSED TO PKF SATISFACTION AND OTHER POLICIES ARE ALSO BEING REVIEWED. THE ACCOUNTS (ON THE

BASIS OF THE INFORMATION PROVIDED ARE TRUE AND THERE IS A CLEAR AUDIT PROCESS TO FOLLOW ✓

1 Internal Control	2 Tests	3 Initial Yes	4 Initial No	5 Comments-date checked
Risk Management Arrangements (contd)	Do the minutes record the Council carrying out an annual risk assessment?	✓		FINANCIAL RISKS APPROVED OTHERS NEED REVISITING
	Is insurance cover appropriate and adequate?	✓		
	Are internal financial controls documented and regularly reviewed?	✓		
Budgetary Controls	Has the Council prepared an annual budget in support of its precept?	✓		
	Is actual expenditure against the budget regularly reported to Council?	✓		
	Are any significant variances from budget explained?	✓		
Income Controls	Is income properly recorded and promptly banked?	✓		
	Does the precept recorded in the cashbook agree to the Council Tax Authority's notification?	✓		
	Are security controls over cash adequate and effective?	✓		
Petty Cash Procedures	Is petty cash spent recorded, and supported by receipts?			
	Is petty cash expenditure reported to each Council Meeting?			NOT APPLICABLE
	Is petty cash reimbursement carried out regularly?			
Payroll Controls	Do salaries paid agree with those approved by Council?	✓		SOME EARLY FLUCTUATIONS DUE TO CHANGE IN STAFF
	Are any other payments to the Clerk/other staff reasonable and approved by Council?	✓		CONSIDER INDIVIDUAL INVOICES APPROVAL - CHAIR/ OTHER SIGNATORIES

Section 1 – Annual Governance Statement 2024/25

We acknowledge as the members of:

TICKHILL TOWN COUNCIL

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2025, that:

	Agreed		'Yes' means that this authority:
	Yes	No	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		*prepared its accounting statements in accordance with the Accounts and Audit Regulations.*
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		*made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.*
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		*has only done what it has the legal power to do and has complied with Proper Practices in doing so.*
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		*during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.*
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		*considered and documented the financial and other risks it faces and dealt with them properly.*
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		*arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.*
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		*responded to matters brought to its attention by internal and external audit.*
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		*disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.*

	Yes	No	N/A	
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.			✓	*has met all of its responsibilities where as a body corporate it is a sole managing trustee of a local trust or trusts.*

*For any statement to which the response is 'no', an explanation must be published

This Annual Governance Statement was approved at a meeting of the authority on:

22/04/2025

and recorded as minute reference:

8-25b

Signed by the Chair and Clerk of the meeting where approval was given:

Chair

Clerk M Brazil

Information required by the Transparency Code *(not part of the Annual Governance Statement)*	Yes	No
The authority website/webpage is up to date and the information required by the Transparency Code has been published.	✓	

www.TickhillTownCouncil.gov.uk

Section 2 – Accounting Statements 2024/25 for

TICKHILL TOWN COUNCIL

	Year ending		Notes and guidance
	31 March 2024 £	31 March 2025 £	*Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.*
1. Balances brought forward	121,459	116,230	*Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.*
2. (+) Precept or Rates and Levies	127,344	127,717	*Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.*
3. (+) Total other receipts	31,449	79,153	*Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.*
4. (-) Staff costs	60,488	81,525	*Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.*
5. (-) Loan interest/capital repayments	NIL	NIL	*Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).*
6. (-) All other payments	103,534	125,370	*Total expenditure or payments as recorded in the cash-book less staff costs (line 4) and loan interest/capital repayments (line 5).*
7. (=) Balances carried forward	116,230	116,205	*Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).*
8. Total value of cash and short term investments	116,230	116,205	*The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – **To agree with bank reconciliation.***
9. Total fixed assets plus long term investments and assets	365,324	403,042	*The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.*
10. Total borrowings			*The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).*

For Local Councils Only	Yes	No	N/A	
11a. Disclosure note re Trust funds (including charitable)				*The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.*
11b. Disclosure note re Trust funds (including charitable)				*The figures in the accounting statements above exclude any Trust transactions.*

I certify that for the year ended 31 March 2025 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

Date 22/04/2025

I confirm that these Accounting Statements were approved by this authority on this date:

22/04/2025

as recorded in minute reference:

8.25b

Signed by Chair of the meeting where the Accounting Statements were approved

Explanation of variances – pro forma

TICKHILL TOWN COUNCIL

Please provide full explanations, including numerical values, for the following:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

Section 2	2023-24 £	2024-25 £	Variance £	Variance %	Detailed explanation of variance (with amounts £)
Box 2 *Precept or Rates and Levies*	127,344	127,717	373	0.3%	
Box 3 *Total other receipts*	31,449	79,153	47,704	151%	Transfer of funds from seperate Savings account. Plus increase in Room Hire
Box 4 *Staff costs*	60,488	81,525	21,037	35%	Staffing Changes & Redundancies
Box 5 *Loan interest/ capital repayments*	0	0	0	0	
Box 6 *All other payments*	103,534	125,370	21,836	21%	Maintenance repairs of Pavillion
Box 9 *Total fixed assets & long term investments & assets*	365,324	403,042	37,718	10%	Incorrecty calculated 2023/24 Plus new laptops
Box 10 *Total borrowings*	NIL	NIL			
Explanation for 'high' reserves	Box 7 is more than twice Box 2 because the authority held the following breakdown of reserves at the year end: N/A				

Tickhill Town Council Accounts 2024/25

SUMMARY RECIEPTS AND PAYMENTS
ACCOUNTS FOR THE YEAR ENDED 31/03/25

2023/24		2024/25		
£	**RECIEPTS**	£		
£ 127,344.00	Precept	£ 127,717.00		
£ 31,449.00	Other (Transfer VAT)	£ 79,153.08	*Savings transfer*	
£ 158,793.00	**Total receipts**	**£ 206,870.08**		
	PAYMENTS			
£ 60,488.00	Salaries	£ 81,525.20		
£ 103,534.00	Other	£ 235,578.10	*Savings transfer*	***£ 125,364.22***
	Section 137 (Donations)			
£ 164,022.00	**Total Payments**	**£ 317,103.30**		

SUMMARY

Balance B/F 1/4/24	£ 116,224.49
Add/Less NETT Exp	-£ 110,233.22
Balance C/F 31/3/25	***£ 5,991.27***

REPRESENTED BY

Current Acc at 31/3/25	£ 5,991.27
Less Unpresented Chqs	
BALANCE	***£ 5,991.27*** ✓

-£ *0.00*

HSBC Interest Account	**31.03.25**	**£ 110,213.88**	✓
		£ 116,205.15	

£6-?
2023/24
WROTE OFF

Tickhill Town Council
Budget 2025 2026

Details	2024 2025 Budget	2024 2025 Actual	
Income:			
Precept plus 5% on 2024	127,717	127,717	
Pavilion Income	8,775	9,745	
Tennis	1,256	1,319	
Bowls	1,100	1,100	
CDC Water Refund	300	572	
Tickhill in Bloom	938	970	
Donations & Grants (inc NP grant)	0	750	
Other income		4,180	*Refund on Christmas overpayment*
VAT Refund	6,337	6,948	
Bank Interest	1,585	1,079	
	148,008	154,381	
Salaries & Administration			
Clerk	46,413	46,696	
RFO			
Lengthsmen Salary	6,062	6,068	
Communications Salary	12,385	11,388	
Payroll Contingency			
Clerks Employers NI/ PAYE	14,582	14,401	
~~Trainee Clerk Overlap Salary~~	0		
Additional Clerk & RFO	1,430	1,070	
Pension		238	
Salary Administration	566		
~~Travel Expenses~~	0		
Clerk & RFO Office Allowance	78	78	
Clerk & RFO Mobile	517		
Stationery & Postage	574	739	
Subscriptions	1,184	1,832	*Sage & YLCA*
Insurance	1,742	1,742	
Accountancy & Audit	1,100	2,135	
Chairmans Allowance	250		
Bank Charges	130		
Office Equipment	0		
Publicity	114	114	
IT/ MICROSOFT 365	1,512	2,537	*New IT Charges*
Online Booking System TO INCLUDE INVOICING	0		
Community Spend			
Youth Project	0		
Awards			
Amenities			
Training Courses	702	697	
Traffic Calming	0		
Events (Christmas)	20,299	21,040	
Grants & Donations	430	430	
St Mary's Car Park Maintenance	0		
St Mary's Car Park Rates	3,562	3631	
Tickhill in Bloom	1,125	1,442	
Repairs to Planters	0		
Paddocks Plaque	0		

Parish Online Mapping	0		
Neighbourhood Plan	3,858	3,858	
Legal	360	360	
Contingency	0		
ROUTINE EXPENDITURE	**118,976**	**120,499**	
Pavilion Expenditure			
Pavilion Staff Salaries NO	2,193	2,193	
Caretakers Mobile (gone)	0		
Cleaning Contract - Lilys	2,355	2,059	
Temporary Event Notices	0		
Gas	952	575	
Electricity	1,844	1,707	
Water	360	260	
Telephone & Internet	510	1,591	*Mobiles, Wifi & Website*
Cleaning Materials (no)	75	79	
Service Agreements/ Cathedral Hygiene	0		
Pavilion Upgrades	15,800		
Pavilion Rates	2,375	2,305	
Pavilion Capital	0	9,640	*Dexter Pollard*
Pavilion Maintenance	6,446	6,607	
PAVILION EXPENDITURE	**32,909**	**27,016**	
TOTAL EXPENDITURE	**151,885**	**147,514**	
NETT INCOME/EXPENDITURE	**(3,877)**	**6,866**	