TICKHILL TOWN COUNCIL

Cllrs C. Taylor (Chair), P. Thomas, A. Johnson, D. Cartwright, B. Cooper, I. Smith, S. Patel & S. Foster you are summoned to attend the meeting of The Tickhill Town Council, to be held

Tuesday 22nd September 2026

6.45pm

The Pavilion, Tithes Lane, Tickhill, DN11 9QN.

The business to be dealt with is listed in the agenda below

Maxine Gravill – Clerk to the Council

M Gravill

AGENDA

101.26 To receive apologies given in advance of the meeting and consider the approval for reasons for absence

102.26 To receive any specific declarations of interest and receive and consider applications for dispensation.

103.26 To approve the draft minutes of the meeting of 28th July 2026

104.26 PUBLIC CONSULTATION (15 minutes Max)

105.26 COUNCILLOR RESIGNATION

a) To note that councillor Bycroft has resigned from the council and that a casual vacancy has been advertised

b) To consider the appointment of the council to the finance and staffing committees, together with any other relevant working parties, following the resignation and resulting vacancy

c) To consider the appointment of the Chair of the finance committee, following the resignation and resulting vacancy

d) To receive and note the forthcoming by-election on 12th November following the vacancy arising from the resignation

e) To consider the issuing of poll cards for the forthcoming by-election

108.26 DONCASTER BOROUGH WARD COUNCILLORS REPORT

109.26 LEGAL

a) To review the Risk Management Policy

b) To review the Scheme of Delegation

c) To review the updated Document Retention and Disposal Policy

d) To consider the draft Rules for Recording at Meetings Policy

e) To Receive the updated Risk Assessment

110.26 PLANNING MATTERS

To receive planning applications as circulated and to note the comments made as per Section 8(a) 14 of the Scheme of Delegation following member consultation (appendix 1)

111.26 PROGRESS REPORTS:

a) Chair – to receive updates

b) Clerk – to receive updates

c) Councillors – to receive updates

112.26 FINANCE:

a) To approve invoices received and circulated **–** (Appendix 2)

b) To reconcile and sign the bank accounts

c) To receive the draft minutes from the inquorate Finance Committee Meeting on 18th August 2026

d) To receive the draft minutes from the inquorate Finance Committee Meeting on 27th August 2026
e) To receive the draft Minutes from the Finance Committee Meeting on 14th September 2026
f) To receive the updated draft budget for 2027/28
g) To consider and approve the budget as presented
h) To receive the external auditors report and conclusion of audit
i) To consider any recommendations in the External Auditors report

113.26 CORRESPONDANCE RECEIVED AND CIRCULATED TO COUNCILLORS (Appendix 3)
a) To receive all correspondence not specified separately on the agenda

114.26 TRAINING
a) To consider the Clerk attending the YLCA training day on 30th September
b) To note that the Clerk and Chair will be attending NP training in accordance with the Training and Development Policy.

115.26 REPORTS FROM OUTSIDE COMMITTEES AND ORGANISATIONS
To receive an update on the City of Doncaster Council Peer Review on 9th September 2026
To receive minutes from the Tickhill Together meetings of 4th August and 1st September 2026

116.26 TO CONSIDER THE CLERKS REPORT ON RECORDING EQUIPMENT FOR MEETINGS

117.26 ENVIRONMENT:
a) Traffic/Highways: To receive updates
b) Community Speed Watch: To receive updates

118.26 COMMUNITY ORCHARD
a) To receive an update on the pond restoration
b) To consider and approve engaging Sheffield Fruit Trees delivering a workshop for the maintenance of the fruit trees as per the report.
c) To consider the purchase of a life ring for the pond as per the Clerks report
d) To consider the working party identify suppliers of appropriate signs, sign mountings and potential contractors for consideration by Council at the October meeting

119.26 BUTTERCROSS
To consider the quotes and recommendation in the Clerks report on restoration of the Buttercross

120.26 EVENTS - CHRISTMAS To receive an update on Christmas planning from the Clerk

121.26 PAVILION
a) To receive the report from the working party
b) To receive an update on the roof repairs

122.26 ST MARY'S CAR PARK
a) To receive the car park maintenance report
b) To consider wide spaces as per members requests at the June Meeting minute reference 72.26b
c) To receive an update on the resurfacing including members support in distributing flyers
d) To consider the next steps in implementing car park management as per the report

123.26 ALL IN PINK To consider permitting the decoration of the Buttercross with bras by local businesses in support of the 'All In Pink Breast Cancer Awareness and fundraising campaign' and to further consider lighting the Buttercross pink.

124.26 FLAG FLYING DATES:

125.26 ITEMS FOR THE NEXT AGENDA: To consider any member items

126.26 STAFFING
a) To receive the draft minutes from the Staffing Committee on 15.07.2026
b) To consider the recommendation from the Staffing Committee Meeting on 15/07/2026 to appoint Cllr Johnson as the Chair of the Staffing Committee
c) To consider the recommendations in the report for external HR provision and to approve a provider.
d) To consider a motion to exclude members of the press and public from items 126.26 e and f under the Public Bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the discussion.
e) To receive and note the confirmed NJC pay award settlement

f) To receive information from the Staffing Sub-Committee regarding CiLCA recognition and salary progression.

NEXT MEETING: **27th October 2026**
6:45pm

All meetings to be held at The Pavilion, Tithes Lane,
Tickhill, DN11 9QN