



**Clerk to the Council**

**Maxine Gravill**

**T: 07922 059040**

**E: [clerk@tickhilltowncouncil.gov.uk](mailto:clerk@tickhilltowncouncil.gov.uk)**

**W: [www.tickhilltowncouncil.gov.uk](http://www.tickhilltowncouncil.gov.uk)**

**MINUTES OF THE MEETING OF THE TICKHILL TOWN COUNCIL**

**TUESDAY 21<sup>st</sup> JANUARY 2025**

**THE PAVILION, TITHES LANE, TICKHILL. DN11 9QN**

**Present:** Cllrs K Rochard, C Taylor, S Patel, M Bycroft, A Johnson, I Smith and

**Chair:** Cllr P Walker

**In Attendance:** Clerk, Administration Officer

**Members of the Public:** 7

**WELCOME** The Chair opened the meeting and welcomed Cllrs, and members of the Public to the meeting.

**PUBLIC MEETING FOR MATTERS RAISED BY THE PUBLIC (15 MINUTES MAXIMUM)**

- A member of the public made a request to use the pavilion as a venue for potential free defibrillator training should they be able to access the funding available from City of Doncaster Council. It was agreed to offer the hall FOC around current hirers. Clerk to liaise with resident.
- A member of the public explained the need for spares to keep the defibrillators in use, the cost of pads is circa £70 and can only be used once, the batteries are circa £100. There are currently multiple defibrillators in various location in Tickhill, however not all are registered to a circuit and therefore not linked to the emergency services. A request for funding was made to maintain the units, this is covered by agenda item 159.25.
- A member of the public asked why there was an urgency to bring in parking restrictions once ownership has been transferred to Tickhill Town Council. This item is covered by agenda item 153.25.

**MINUTES OF THE MEETING 21.01.2025**

**144.25a TO CONSIDER APOLOGIES FOR ABSENCE GIVEN IN ADVANCE OF THE MEETING**

Apologies were received from Cllr B Cooper, the meeting clashed with an online training course.

**144.25b TO CONSIDER APPROVAL OF REASONS GIVEN.**

**RESOLVED:** Reason approved

**144.25c DISCLOSABLE PECUNIARY INTERESTS OR AMENDMENTS AND APPLICATIONS FOR DISPENSATION.** None

**RESOLVED:** To note that there were none

**144.25d APPROVAL OF THE MINUTES FROM THE LAST MEETING.** A request was made for an amendment to 136.24a of the minutes to reflect the builders were matching the locks, not checking the locks and 137.24 removal of reference to the 3-hour parking restriction.

**RESOLVED:** That the minutes will be updated and re-circulated.

**145.25 DONCASTER WARD BOROUGH COUNCILLORS REPORT**

In his absence, Ward Cllr Greenhalgh gave the following update for the Chair to share. Funding has been approved for the water survey to assess the feasibility of installing water points at both the Buttercross and Tickhill Cemetery.

**RESOLVED** That the clerk will complete the application form for the water survey on the Buttercross on behalf of Tickhill In Bloom.

**146.25 LEGAL TO CONSIDER THE FOLLOWING DRAFT POLICIES**

**146.25a Annual Leave Policy**

**146.25b Disciplinary Policy**

**146.25c Grievance Policy**

**146.25d Sickness Absence Policy** Cllr Rochard explained the policies were standard policies; the only significant change was a change from days to hours for the annual leave policy to reflect the part time flexible working of staff. A brief discussion took place.

**RESOLVED** that the policies be circulated to staff for consultation before approval.

**146.25e Bench and Plaques Policy** - to discuss implementing a policy to cover the request for benches and plaques in the town. A request for an oak bench in memory of former Cllr Hoare who recently passed away has been received. A discussion followed about potential further requests, the longevity of street furniture and cost of an oak bench. A memorial wall, synthetic memorial plaques, commissioning of a sculpture, planting of trees or other suggestions as a possible alternative to bench requests was discussed and the potential to explore grants to fund this once the transfer of the land of The Paddocks was complete.

**RESOLVED** that Cllr Rochard draft a policy for consideration at the February meeting.

**147.25 PLANNING MATTERS**

**147.25a 25/00017/FUL Sunrise 73 Sunderland Street Tickhill Doncaster.** Erection of single storey side and rear extension and roof alterations in connection with formation of rooms in roof space.

**RESOLVED.** No objections

**147.25b 23/01707/FUL24/(24/00017/REF) Cherry Lane Tickhill Garden Centre Bawtry Road Tickhill Doncaster.** Provision of concrete yard for goods provisions (retrospective) and alteration of the existing access. Appeal allowed; planning permission granted Appeal decision for information only.

**RESOLVED** That the update be noted.

**147.25c 25/00029/TPO 59 Castlegate Tickhill Doncaster DN11 9QP** Works to be completed in highlighted area on map attached submitted with application. Cut (trim & flail) to within 100mm of ground level all plants, shrubs and saplings of 75mm or less at chest height. Chip & remove all woody vegetation, cut 300mm off ivy stalks everywhere at ground level (remove a collar of ivy from base of trees which is a minimum of 300mm). Remove fallen trees, shrubs and logs within the moat and remove them from site. Tree expert consulted for advice.

**RESOLVED** That the Clerk request further information and extension to allow consideration.

**147.25d 25/00047/TPO Glendene Lindrick Tickhill Doncaster DN11 9QY** Various safety works as itemised on the application form. The group of trees under G11 in TPO 301 are - 3 x Ash Trees and 1 x Maple (from left to right when viewing from the bungalow). The trees are located on the boundary of the property and the roots are set in limestone from the old

quarry. The garden level is approximately 1m lower than the base of the 3 x Ash Trees. The boundary wall separates the property from a public footpath and a road (A60 and Lindrick Road). Ash Tree 1 (furthest left) - Has some dead within the crown including the top 2m of the main stem. This dead is to be removed. There is a larger limb which heads over the footpath towards the road. This is a considerable limb and in poor weather there it's significant movement. This is at risk and poses the risk of injury to public. It is proposed to reduce the weight of the limb by approximately half. Ash Tree 2 (middle Ash Tree in group G11) - This is leaning towards the road with a smaller stem being at risk of failing over the footpath and road. The base of this tree is in limestone and appears to be unbalanced (photo attached). It is proposed that This tree is removed to ground level to remove the risk to public Tree expert consulted for advice.

**RESOLVED** That the Clerk request further information and extension to allow consideration.

**147.25e 25/00080/FUL 47 The Oval Tickhill Doncaster DN11 9HF** Erection of a single storey rear extension. Alterations to front elevation by rendering, replacing stone panels with render panels to rear elevation and decking area to rear patio

**RESOLVED** No objections

#### **148.25 PROGRESS REPORTS FROM**

##### **148.25a CHAIRMAN:**

- The Chair reported he had attended the funeral of John Hoare which was a private family funeral.
- The local MP has engaged in the campaign by local residents to save the Lime trees due to be removed following the successful planning appeal by Cherry Lane Garden Centre. The Chair noted the restrictions imposed by the planning inspectorate and that any work undertaken would need to satisfy the tree officer.
- The Parish Room Trustees Commissioned an architectural report on the condition of the Parish Room. As a trustee the chair has suggested to fellow trustees that the report be made available to residents which may be done via the Council Web Site.
- They Parish Room Trustees have also requested recompense from Tickhill Town Council for repairs to the damage to the paintwork on the wall and lettering as a result of a poster of protest being taped to the wall during a public consultation meeting about the car park held by Tickhill Town Council.

**RESOLVED:** That the updates be noted.

##### **148.25b CLERK:**

- A meter reading for the electrical usage of the Christmas cluster lights has been requested. Parish Room Committee kept lights on for Burns night and will send reading if they wish to claim Christmas usage. Payment for Christmas usage for wrapped tree in residents garden will be paid at current standard tariff once an updated meter reading can be obtained.
- Successfully recruited a permanent Responsible Financial officer( RFO) who started 01/01/2025. Access to the bank account has now been granted and the financials for this meeting prepared and circulated by the RFO.
- The road closure to facilitate cleaning the blocked gullies in conjunction with highways re-surfacing has been postponed until 16<sup>th</sup> February. Await further information on cleaning of gullies and dykes at the recreational ground and pavilion car park which is on a different works order.
- Vision ICT have now issued an SSL certificate for the council website.

**RESOLVED:** That the update be noted.

**148.25c COUNCILLORS UPDATE.**

Cllr Johnson advised that the Conservation Liaison officer had visited the former traveller's site on Wilsic Road and that the land had been cleaned up. Cllr Johnson then made a request that all fly tipping should be reported directly to the Enforcement Team on 01302 737573. Anyone spotted fly tipping should be encouraged to take down or make a mental note of registration details and where possible take photos to support the report but only if it is safe to do so. Cllr C Taylor reported that he had visited the site the previous Friday and found it to be as bad as ever.

**RESOLVED.** That the update be noted

**149.25 FINANCE (Appendix 1)**

**149.25a** Invoices were circulated and considered for payment.

**RESOLVED:** that invoices provided be approved for payment.

**149.25b Budget.** The proposed budget for the financial year 2025/2026 was circulated and a discussion followed regarding availability of the budget breakdown to members of the public once the precept was approved by CDC.

**RESOLVED** that the budget be approved

**149.25c Precept request. Clerk to request the 2025 – 2026 precept from the Principal Officer at CDC.** Due to a slight increase in the tax base as advised by Doncaster Council, the annual parish precept charge on a band D property is expected to increase by £3.63pa to £64.39 (5.97%). The council have agreed the figure for the precept at £136,373.

**RESOLVED** That the Clerk request a 6.78% increase to the precept to £136,373.

**149.25d To consider the internal auditor for the forthcoming year** A discussion was held regarding the need for a replacement auditor.

**RESOLVED** That Andrew Bosman be appointed as Internal Auditor

**150.25 CORRESPONDENCE (Appendix 2)** received and circulated to town councillors

**RESOLVED:** That the correspondence be noted

**151.25 REPORTS**

**135.24a COMMITTEES/REPRESENTATIVES UPDATE.** Nothing to report

**RESOLVED** To note there was nothing to report

**151.25b NEIGHBOURHOOD PLAN UPDATE:** The Chair updated that given the change of government and the planning laws, further work on the revised plan may be required to prepare for regulation 14 consultation. The areas disputed are the green/open spaces of the two primary schools and Tickhill Town Council will engage the services of the Planning Consultant.

**RESOLVED:** That the update be noted.

**152.25a PAVILLION** An update was received that the builders have now taken delivery of the windows and delivery of the fire doors is imminent. Decorating will commence during the half term holiday when the pavilion is not in heavy use and work to replace doors and windows should be confirmed around the hirers. The builders tried to match the existing locks, but this was not cost effective so new locks will be required or the existing locks repurposed in the new doors where possible.

**RESOLVED** That the update be noted

**153.25 CAR PARK:** Land Registry have not accepted the registration of the land to City Of Doncaster

Council was an error so CDC to dispose of its interest in the land to Tickhill Town Council and CDC Estates Group have raised a Heads of Terms which was circulated to full council. CDC to confirm internal approval for the transfer of land and as the value is under £25k this should take no more than a day or so to conclude. CDC legal team will then be instructed to prepare the documentation to send to TTC solicitors which will cause further delays. As rates have been paid to CDC for the land, Tickhill Town Council to request consideration towards maintenance from CDC.

**RESOLVED** That the update be noted

**154.25 LAND OFF PADDOCKS** Registration has been submitted and approval for it to be expedited has been approved, there is a new title number associated resulting in duplication, so it now needs to go back to Land Registry. TTC solicitor is waiting for confirmation on several points raised in order to provide an amended document for consideration. CDC have requested part of the land to be fenced off but not specified where, the land should be kept litter free at all times. the £1 consideration is not thought to be an issue.

**RESOLVED** that the update be noted

#### **155.25 EVENTS**

**155.25a VE DAY 80 8<sup>th</sup> May 2025 – BEACONS & LAMPLIGHTS OF PEACE:** In his absence Cllr Cooper sent the following update. He has contacted both primary schools to find out if they have any plans for VE day the council could support. He attended the Tickhill Together meeting who are not planning an event but happy to support plans put in place by TTC. Poppies for Tickhill will be decorating parts of the town with their displays. Cllr Cooper has organised a town crier 8:45am, the Union flag (or VE Day Flag should we order one) will be raised at 9am, several 1940s vehicles and sandbags have been arranged to be placed in locations in the centre of Tickhill (exact locations TBC). A Winston Churchill and lookalike characters in 1940s dress have been booked to do a walkaround. The Church bells will be rung at 6:30pm, and the beacon to be lit at 9:30pm. A choir will join the council on the Buttercross to sing the hymn "I Vow To Thee My Country" and the Clerk has contact Maltby Colliery Band to play or provide a bugler for the last post. Cllrs Cooper and Patel will facilitate the lighting of the beacon. The event is expected to be a zero-cost event, although there may be a small contribution for the brass band.

**RESOLVED** That the update be noted

**156.25 AWARDS & MEETING THE NEEDS OF THE YOUNGER COMMUNITY:** An update was received from Cllr Patel; he is continuing market research and has now met with Y6 pupils from St Marys who were asked the same questions as the Y6 pupils at Estfeld with the same responses. 50% of Y6 pupils live outside Tickhill and don't meet in person to socialise. The differences they would like to see would be bollards on the walkway in the car park as they don't feel safe walking to school. Things that would stop them coming to a social safe space/youth club would be a clash with other clubs and events they already attend. They would like to see a weekly event with arts and crafts and a space to feel safe and help with anxiety. They would be happy with no phones. Spoke to Scouts, waiting for a response. The next steps would be to hold one or two evenings for members of the wider community including parents and teenagers for a milk shake and chat to see if there is the appetite for this and discuss frequency and content. Plan to publicise these with flyers given out at

school bus stops during pick up times.

**RESOLVED:** That the update be noted

**157.25 INSTALLATION OF DUCK FEEDERS AT THE MILL DAM:** There were no updates

**RESOLVED:** To note there were no updates

**158.25 ENVIRONMENT**

**158.25a Traffic/Highways:** To receive updates. Funds have been identified in the 2025/2026 budget to install a data capturing camera.

**RESOLVED** Clerk to look into suppliers and obtain quotes

**158.25b Community Speed Watch:** To receive updates

**RESOLVED** To note there were no updates

**158.25c Charging points.** To receive updates on usage.

**RESOLVED** To note there were no updates

**158.25d Active Route Travel.** To consider the route in principle without sight of final plans. A discussion was held regarding the suitability of Wilsic Road as a proposed safe leisure route between Tickhill and Wadworth. It was also noted that there were no safe leisure routes or footpaths to link Tickhill to Bawtry, Harworth or Rossington and money could be better spent maintaining existing footpaths. It was agreed that Wilsic Road was not the best route, and the council would not be comfortable with it being completely blocked off to all vehicles, however as it is currently not suitable for two-way traffic and is better than nothing, the council would be cautiously in favour subject to sight of detailed plans.

**RESOLVED** That the council request detailed plans

**159.25 COMMUNITY DEFIBRILLATORS** A discussion was held on the best way to support keeping the current defibrillators in active service. The budget for 2025/2026 has been approved and given the spend required and number of defibrillators, there are no funds to facilitate this. However, the grant budget has been increased so some of this could potentially be utilised then a budget line considered for 2026/2027. The council suggested all the defibrillators should be registered and that any community funding raised should focus on maintaining the existing ones rather than purchasing additional defibrillators that cannot be maintained. There was also a discussion as to the whereabouts of the mobile unit held by Tickhill & District Lions, training on how to use the defibrillators and instigating a list of up to date registered first aiders/responders.

**RESOLVED** that the clerk communicate with the person responsible for the community defibrillators, look into first aiders and locate the mobile unit.

**160.25 FLAG FLYING DATES:** There are no flag flying dates. Cllr Johnson requested the Buttercross be lit purple for the Holocaust Memorial Day on 27<sup>th</sup> January. Residents are encouraged to light a candle in a window if it is safe to do so or display a battery candle and TTC to raise awareness of the event on social media.

**RESOLVED** To note there are no flag flying dates, the Buttercross will be lit purple and the item added to future January agendas.

**161.25 ITEMS FOR THE NEXT AGENDA.** There was a request to add a finance item to the February agenda to discuss options for looking at alternate bank accounts with a higher interest rate.

**162.25 TO APPROVE THE DATE FOR THE ANNUAL MEETING OF THE COUNCIL MAY 6<sup>th</sup> 2025.** A discussion was held to decide if the monthly meeting should also be held on the same date. As it is only two weeks after the April meeting it was decided to hold the ordinary meeting of

the council on the fourth Tuesday in May as normal.

**RESOLVED** That the 6<sup>th</sup> May is approved for the Annual Meeting of the Council

The meeting concluded at 8:35 pm

**Date of the next meeting**      25<sup>th</sup> February 2025  
6:45pm  
The Pavilion,  
Tithes Lane,  
Tickhill, DN11 9QN

**Approved**

Cllr K Rochard  
Deputy Chair

25<sup>th</sup> February 2025