

MINUTES OF THE ANNUAL MEETING OF TICKHILL TOWN COUNCIL TUESDAY 13TH MAY 2025 THE PAVILION, TITHES LANE, TICKHILLDN11 9QN

Present:

Cllrs Matt Bycroft, Anita Johnson, Baz Cooper, Doug Cartwright, Paula Thomas

Chair:

Cllr P Walker

Clerk:

Maxine Gravill

Cierk:

In Attendance: Admin Support Officer

Members of the Public: 6

The meeting commenced at 7:10pm

MINUTES

- 21.25 To Appoint a Chair for the year to May 2026. The current Chair Cllr Walker opened the meeting and called for nominations for the new Chair. Cllr Bycroft proposed Cllr Anita Johnson for the position of Chair, with the nomination seconded by Cllr Cooper. A unanimous vote was carried by a show of hands.
 RESOLVED that Cllr Anita Johnson be appointed as Chair of Tickhill Town Council.
- 22.25 The new Chair to sign the Declaration of Acceptance of Office.RESOLVED That Cllr Johnson signed the Declaration and took the seat as Chair.
- 23.25 To resolve to allow any councillors not present to sign their Declaration of Acceptance of Office at a later date.

 RESOLVED all declarations have been signed
- 24.25 To appoint a Vice-Chair for the year to May 2026. Cllr Taylor had indicated his intention to self-nominate for the position of Vice Chair by proxy. The nomination was seconded by Cllr Bycroft. A unanimous vote was carried by a show of hands.
 RESOLVED that Cllr Taylor be appointed as Vice Chair of Tickhill Town Council.
- **24.25** To receive apologies given in advance of the meeting. Apologies were received from Cllr Taylor. **RESOLVED** that the apologies be noted
- 25.25 To consider approval for reasons given for absence.

 RESOLVED That the reasons for absence were accepted.
- **26.25** To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interest. There were none received. **RESOLVED** that the update be noted
- 27.25 To receive and consider any applications for dispensation (Clerk to be notified three working days prior to the meeting). There were none received RESOLVED That the update be noted
- 28.25 To review the Terms of Reference for the Finance Committee and Staffing.

 Committee and ensure they are fit for purpose for the ensuing year. Members





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78.25 Falso view the Terms of Science for the Sizence Commutes and the Community of the Com

reviewed the Terms of Reference for both the Finance Committee and the Staffing Committee and confirmed they remain fit for purpose for the forthcoming year. **RESOLVED** that the Terms of Reference for the Finance Committee and the Staffing Committee be approved as presented

- 29.25 To consider the appointment of councillors to the Council's Finance Committee. Members considered the appointment of councillors to the Council's Finance Committee. Cllr Taylor had expressed, by proxy, his wish to remain on the Committee; this was seconded by Cllr Bycroft. Cllrs Bycroft, Thomas, and Johnson also expressed their interest in serving on the Committee. A unanimous vote was carried by a show of hands.
 - **RESOLVED** that Cllrs Taylor Bycroft, Thomas, and Johnson be appointed as members of the Finance Committee
- 30.25 In accordance with Standing Order 2(d)(vi), to appoint the Chair of the Finance Committee. Cllr Taylor had expressed, by proxy, his wish to remain Chair of the Committee; this was seconded by Cllr Bycroft. A unanimous vote was carried by a show of hands. RESOLVED that Cllr Taylor be appointed as Chair of the Finance Committee.
- 31.25 To consider the appointment of councillors to the Council's Staffing Committee.

 Members considered the appointment of councillors to the Council's Staffing
 Committee. Cllrs Bycroft, Cartwright, Johnson and Cooper expressed their interest in serving on the Committee. A unanimous vote was carried by a show of hands.

 RESOLVED that Cllrs Bycroft, Cartwright, Johnson and Cooper be appointed as members of the Finance Committee
- 32.25 In accordance with Standing Order 2(d)(vi), to appoint the Chair of the Staffing Committee. Cllr Bycroft had expressed, his wish to become as Chair of the Committee; this was seconded by Cllr Cooper. RESOLVED that Cllr Bycroft be appointed as Chair of the Staffing Committee.
- 33.25 To consider the following matters which must be considered at this meeting as defined in the adopted Standing Orders (SO3(j):
 - Review of Standing Orders and Financial Regulations. Members reviewed the Standing Orders and Financial Regulations and confirmed they remain fit for purpose for the forthcoming year.
 - **RESOLVED** that the Standing Orders and Financial Regulations be approved as presented
- 34.25 To consider deferring the following matters which must be considered at this meeting as defined in the adopted Standing Orders (SO3(j) to the next ordinary meeting of the Council:
 - To appoint representatives to outside bodies, and review the process for their reporting to the Council
 - Review of the Council's inventory of land and other assets, including buildings and office equipment
 - Confirmation of arrangements for insurance cover in respect of all insurable risks
 - Review of the Council's Complaints Policy



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- 30.25 in accordance with Standing Order 2(d)(vi), to appoint the Cheir of the Finance Committee Clin is violated expressed, by proxy, his violated expressed the Committee, this was seconded by Clin Byoroft, A practime in 10° is was carried by a diownofiled in 10° is was carried by Clin Byoroft, A practime in 10° is was carried by a diownofiled in 10° is at Clin I as the American Committee.
- 11.25 To consider the appointment of councillors to the Council's Staffing Consmittee.

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 - 12.25 In accordance with Standing Order 2(d)(vi), to appoint the Chart of the Staffing Committee Cis Sy with Lad equipment, his was a facinity of the seas seconded by Citr Cooper. RESCHVED mod Cit. Second his capacitate of the differential of the content of the
 - 23.25 To consider the following matters which coust be considered at this meeting as delined in the adopted Standing Orders (503(i)):
- Stephenr of Standing Orders and Financial Regulations. Words accessor to expansion to educate the Standing Orders and Financial Regulations and confirmed they remain fit for purpose the tier tortheorating year.

RESCIMED that the Standing Orders and Financial Regulations an approved by

- 34.25 To consider deferring the following matters which must be considered at this mostling as defined in the adopted Standing Orders (SCE) I to the new ordinary meeting of the Council:
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- Review of the Council's policies procedures and practices in respect of its obligations under freedom of information and data protection legislation
- Review of the Council's policy for dealing with the press/media
- Review of the Council's employment policies and procedures
- Review of the Council's expenditure incurred under s.137 of the Local Government Act 1972. It was discussed and unanimously agreed to defer these items to the next ordinary meeting of the Council scheduled for 27th May 2025
- RESOLVED That the items be added to the agenda for the next ordinary meeting of the Council on 27th May 2025.
- **35.25** To consider the co-option of eligible candidates in accordance with the Local Government Act 1972, section 79. Presentations were received from Ian Smith, Sai Patel, and Samantha Foster. As there were three candidates for three vacancies, all were duly co-opted onto the Council. The Full Council voted unanimously in favour of their co-option.

RESOLVED that Ian Smith, Sai Patel, and Samantha Foster be co-opted as members of Tickhill Town Council, and signed the Declaration of Acceptance of Office following unanimous approval by Full Council.

- 36.25 Determining the time and place of ordinary meetings of the Council up to the next annual meeting of the Council. Members considered the schedule for ordinary meetings of the Council up to the next Annual Meeting. A list of proposed dates had been circulated prior to the meeting. All dates were approved.
 RESOLVED that the schedule of ordinary Council meetings, as circulated, be approved
- 37.25 To approve the minutes of the previous meeting held on 22nd April 2025 as a true record.

RESOLVED that the minutes of the meeting held on 22nd April 2025 be approved as a true and accurate record and signed by the Chair.

The Chair declared the meeting closed at 8:01pm

NEXT MEETING DATE:

Ordinary Meeting of the Council 27th May 2025

6:45pm

All meeting to be held at The Pavilion,
Tithes Lane,
Tickhill, DN11 9QN

Minutes Approved by

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Cllr A Johnson



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- Review of the Cot entitions active incurred and the Cotton octavious properties. Act 1977 it was discussed and unanimously appeared to include the classification of the Council checkliched to 27th stray 2025.
- RESOLVED (Datable Fears and added to Fine agend), resides on the edinary meeting of the Council on 22th May 2020.
- 35.25 To consider the calcotion of eligible candidates in accordance with the Local Government Act 1572, section 79. Presentations were an expect into the Sunancian Fostor. As there were these confeteurs in this senatance. As were these confeteurs in this senatance were these confeteurs that the confeteurs is a wear of their duly conopied ento the Foundi. The Full Court in a seamously in favour of their congruence on the congruence.
- RESOLVED that lan Smith, Sai Patel, and Samanint Eosternor or colored as members of lickbol frown Council, and signed the Declaration of Accordance of Utilities following unanimous approval by Fult Council.
- AS.25 Determining the Unterand place of ordinary mentings of the Council up to the next annual menting of the Council. Members considered the wite due to craimary meetings of the Council up to the next Annual Meturn in the officers of proposed dates in a few circulated prior to the meeting. All dates were approximated prior to the meeting. All dates were approximated prior to the meeting. All dates were approximated to the rehelide of ordinary Council meetings; as discrete to be
 - personally
- 37.25. To approve the minutes of the previous meeting held on 22^{nt} April 2025 as a true record,
- RESOLVEO fact the minutes of the meeting held on their juril 1025 be approved as a time and accurate coloridation signed by the Chair

The Chair declared the meeting closure of Schools

Ordinary Menting of the Council 27th May 2025.

All meeting to be held at The Povillen fithes Lane, Tickfilk DN13 BON

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Chair – Mayor of Tickhill Town Council 27th May 2025

Cites - Mayor of Mokhilf Town Council 27th May 1025