

MINUTES OF THE MEETING OF THE TICKHILL TOWN COUNCIL
TUESDAY 27th JANUARY 2026
THE PAVILION, TITHES LANE, TICKHILL. DN11 9QN

Present: Cllrs D Cartwright, C Taylor, S Patel, M Bycroft, S Foster, I Smith & B Cooper
Chair: Cllr A Johnson
In Attendance: Clerk, RFO and Admin Support Officer
Members of the Public: 2

WELCOME: The Chair opened the meeting and welcomed Cllrs, and members of the Public.

The Chair requested a motion as per the council's Standing Order 10.a (xvi) to adjourn the meeting at 8pm to hold a two-minute silence to commemorate the Holocaust Memorial Day.

RESOLVED that following a vote by show of hands, the motion be approved and a two-minute silence be held at 8pm

PUBLIC MEETING FOR MATTERS RAISED BY THE PUBLIC (15 MINUTES MAXIMUM)

A local historian and filmmaker is interested in creating two heritage films about Tickhill—one on community life with a virtual heritage walk, and one on the town's history. External funding is needed, with an estimated cost of £800 per film, for public showing and online use.

RESOLVED further information to be sent to the Clerk to circulate to members for consideration.

MINUTES OF THE MEETING 27.01.2026 The meeting commenced at 6:54pm

215.25 To receive apologies given in advance of the meeting and consider approval for reasons for absence
Apologies were received from Cllr Thomas and reasons circulated

RESOLVED That the reasons for absence be approved.

216.25 To receive any specific declarations of interest and receive and consider applications for dispensation.

217.25 a) To approve the amended draft minutes of the meeting 25th November 2025

RESOLVED That the minutes be approved as a true and accurate record of the meeting

b) To approve the draft minutes of the meeting 16th December 2025

RESOLVED That the minutes be approved as a true and accurate record of the meeting

c) To approve the draft minutes of the extraordinary meeting on 6th January 2025

RESOLVED That the minutes be approved as a true and accurate record of the meeting

218.25 DONCASTER BOROUGH WARD COUNCILLORS REPORT

Ward Councillors Greenhalgh and Dudley submitted apologies for the meeting. Prior to the meeting, Councillor Greenhalgh provided the following update: he has been in discussion with Yorkshire Water to progress the request for the installation of a tap at the cemetery. There has been no progress on the request for a tap at the Buttercross to support Tickhill in Bloom with plant watering.

RESOLVED that the update be noted, and that the Council wished to record its disappointment at the absence of representation from either Ward Councillor at Tickhill meetings for several months.

219.25 LEGAL

- a) To receive the Civility & Respect Pledge
RESOLVED to note the Pledge was received and a copy presented to each member.
- b) Signing of the Civility & Respect Pledge Certificate
RESOLVED to note the certificate was signed by the Chair
- c) To consider the contract between TTC and the contractor for land maintenance
RESOLVED that following a vote by show of hands the contract be approved
- d) Signing of the land maintenance contract by the Council and Clerk
RESOLVED That the Chair and Vice Chair signed the contract, witnessed by the Clerk
- e) To consider the Tree Management Policy
RESOLVED that following a vote by show of hands the policy be approved
- f) To consider the Safeguarding Policy
Following a brief discussion, and drawing on his experience in education and safeguarding, Cllr Patel expressed the view that the policy required further development in certain areas. He also sought confirmation that the Safeguarding Lead held a Level 3 qualification. It was reiterated that CDC had confirmed the qualifications were sufficient to meet the requirements of the agreement. It was agreed that, while the policy was fit for purpose for the tree-planting activity, it would be reviewed prior to any future events, the first of which may take place during the summer months. Cllr Patel was invited to assist with the policy review; he declined to review it independently but agreed to provide support.
RESOLVED Following a vote by a show of hands, the policy was approved. It was further resolved that the policy would be reviewed in six months, or sooner if required for an event under Section 7(a) of the Standing Orders.
- g) To consider the Accident Report form
There was a brief discussion, Cllr Bycroft had not had chance to review the form so abstained from the vote.
RESOLVED that following a vote by show of hands the form be approved
- h) To consider the Clerk applying for DBS for Clerk and councillors volunteering for tree planting
There was a brief discussion in which Cllr Patel expressed a wish to abstain from the vote.
RESOLVED that following a vote by show of hands the Clerk will apply for necessary DBS checks
- i) To consider the updated Grant Terms of Reference and application process.
Cllr Smith expressed his wish to abstain from the vote as he had not had chance to consider the revised draft document.
RESOLVED that following a vote by show of hands the document be approved

220.25 PLANNING MATTERS

- a) To receive planning applications as circulated in appendix 1
RESOLVED That the Clerk submit comments to CDC as detailed in the appendix
- b) To consider representation at the appeal for planning appeal 25/00041/REF as documented in appendix 1 (217.25 a)
RESOLVED that the council wished to make comment at the appeal as documented in the appendix and a representative will be chosen dependent on member available once a appeal date is confirmed.

221.25 PROGRESS REPORTS FROM

- a) The Chair – to receive updates
The Chair advised that correspondence had been received from British Gas regarding an outstanding gas account from 2021 addressed to a previous Clerk. Due to the account being linked to an inaccessible legacy email address and security restrictions meaning the supplier was unable to engage with the Clerk, a detailed investigation was undertaken by the Clerk and RFO, including review of archived records and historical bank statements. The outstanding balance has since been identified, paid in full, and the matter resolved

It has been necessary for the Clerk to purchase a new padlock for the external gate to the pavilion following suspected tampering of the old lock at the close of the December meeting.

The Chair reminded members that the Community Engagement Meeting was being held in the Castle Gate Community Centre at 7pm on 28th January and requested member representation. Cllr Taylor and the Chair advised they would both attend and report back to the February meeting.

The Clerk has applied for Ward Cllr funding of £75 to support the cost of the CPR and defibrillator training in February. Waiting confirmation it has been approved.

Ongoing disruption from the Belles football was reported, with misuse of the main building toilets causing safeguarding concerns. The grounds lengthsman redirected users on four occasions on Saturday. The Clerk reminded the Belles of their terms and conditions and requested all parents, players, and coaches be reminded. A doorbell and signage to manage access was suggested while keeping the building secure during classes.

RESOLVED that the updates be noted and the Clerk arrange for a doorbell and appropriate signage.

b) The Clerk – to receive updates

The meeting with the family of John Hoare has been re-arranged from December due to bad weather. Members were asked if they had visited the land to suggest a possible location for the memorial bench, but none had. It was agreed the family suggest the location for approval.

The RFO is registered to take the End of Year Finance – Councils over £25,000 training with the Parkinson Group through the YLCA.

RESOLVED that the updates be noted.

c) Councillors – to receive updates

Cllr Cooper reported the duck feeder had been ordered and is awaiting manufacture confirmation.

Cllr Taylor reported he had been approached by a member of the public to ask why there was not yet a crossing by the Coop on Westgate. Cllr Taylor referred the member of the public to City of Doncaster Council.

RESOLVED that the updates be noted.

222.25 FINANCE

a) To approve invoices received and circulated – (Appendix 2).

RESOLVED That the invoices be approved

a) To reconcile and sign the bank accounts

RESOLVED That the bank accounts had been reconciled and were signed by Cllr Cartwright

b) To receive information on the submission of the precept request to City of Doncaster Council

The precept request has been submitted to City of Doncaster Council as per resolution 214.25. The annual precept charge on a band D property will increase by £3.80pa to £68.19 which equates to a 7% increase. The Council agreed to the figure for the precept at £145,919.

RESOLVED that the update be noted

c) To receive information on the increase to the Section 137 expenditure limit for 2026/2027.

The limit for s137 spend has increased from £11.10 in 2025/2026 to £11.60 per electorate in 2026/2027.

RESOLVED That the update be noted.

223.25 CORRESPONDENCE RECEIVED AND CIRCULATED TO COUNCILLORS (Appendix 3)

Members raised concern regarding item c and requested a pre-emptive social media post asking the public to report any road traffic incidents on this stretch to Rotherham Council and the Police to collect evidence of road safety issues.

RESOLVED that the Admin Support Officer post on the council's social media

224.25 REPORTS to receive the following updates

- a) Outside committees/Representatives
There were no reports to circulate.
RESOLVED that the update be noted.
- b) To receive the report from the City of Doncaster Council Liaison meeting
The meeting notes were circulated to members.
RESOLVED that the update be noted.

225.25 COMMUNITY LAND/ORCHARD (TRANSFER SYK721208)

- a) To receive an update
Grant funds for planting tools have been received, and trees should be available around 9th February, as they are feathery, they will need prompt planting. Members were once again encouraged to visit the land to offer suggestions of location for planting. Volunteers will be required the weekend of 14th/15th February.
RESOLVED that members advise the Clerk of their availability as soon as possible and the Clerk contact the volunteers who have already expressed an interest.
- b) To consider a name for the land
Despite two public campaigns inviting suggestions for the naming of the land, only one response was received offering several options. Following a brief discussion, it was agreed to name the land Tickhill Community Orchard.
RESOLVED that following a vote by show of hands the land will now be referred to as Tickhill Community Orchard.

226.25 ENVIRONMENT

- a) Traffic/Highways to receive updates
The road closures and road works notices were circulated to members.
RESOLVED that the update be noted
- b) Community Speed Watch to receive updates
There were no events due to the weather in December or early January. The first session of 2026 was 20th January where 213 vehicles were recorded and 6 were reported as exceeding the speed limit.
RESOLVED That the update be noted

227.25 CHRISTMAS

To receive an update
The event proceeded without incident. The dynamic risk assessment identified the need for volunteers to be positioned next to the singer, which was managed successfully. Attendance was higher than expected, estimated at 3,000–3,500, and under Martin’s Law, the 2026 event will be classified as a Level 2 event. Removal of the Buttercross Christmas tree proved difficult due to the trunk swelling and freezing in the socket; the team used a chainsaw to remove it in stages. Feedback from the public indicated that the sound system needs improvement.
RESOLVED That the update be noted and the Clerk will seek an alternative sound system provider for the 2026 event

8:00pm To note the meeting was adjourned to hold a two-minute silence

8:02pm To note the meeting resumed

228.25 PAVILION

- a) To receive an update from the working party
The report from the recent Pavilion Working Party meeting was circulated to members. Cllr Taylor thanked the Clerk for preparing a clear and accessible action plan document. Bookings have been confirmed for two new regular hirers.
RESOLVED That the update be noted

- b) To receive an update following the Bowling Club meeting.
The meeting notes were circulated to members, and it was confirmed that, following a positive meeting, all issues have been satisfactorily resolved.
RESOLVED that the update be noted
- c) To consider the quotes for work to the front meeting room
The circulated quotes were discussed, and it was agreed that the following contractors would be engaged; CJH Joinery, J Rust & Son, Jamie Roberts Plumbing, Securite and Clarke Electrical.
RESOLVED that following a vote by show of hands the Clerk contact the relevant contractors to arrange the schedule of works following the clearing of the room.
- d) To consider an increase in rent for the Bowling Club of 3.5% for the bowling season March 2026 - October 2026.
Following a brief discussion, it was agreed that the minimal increase was acceptable.
RESOLVED that following a vote by show of hands, the Clerk draft the increase letter to advise the Bowling Club of the increase

229.25 YOUNG PERSONS WORKING GROUP

- a) To receive information from CDC on acceptable terms for the lease and maintenance of the identified areas of the recreational ground.
Cllr Bycroft reported that he had not had the opportunity to chase a response from CDC
RESOLVED that the update be noted
- b) To receive an update and project plan from the Young Persons Working Party for the proposed plans for the three identified areas of the recreation ground.
The project plan was circulated to members, however until such time as there is an agreement from CDC, this cannot be progressed further and will be deferred to a future meeting.
RESOLVED that the update be noted
- c) To receive an update from the working party regarding the changes to the Alison Award
The family have been contacted and confirmed they are happy with the suggested updates for the awards and thrilled the awards are being reinstated.
RESOLVED that the update be noted
- d) To consider the Young Persons Working Party to conduct research into how Tickhill Gala could be supported.
Information was circulated to members ahead of the meeting and a brief discussion followed. A member of the Gala Organising Committee attending the meeting was invited to speak. It was confirmed that the Committee would like more volunteers to support the event on the day and welcomed further information from the council on the proposed support to take back to the committee for an informed decision.
RESOLVED that following a vote by show of hands the Clerk forward the information to the Gala Committee.
- e) To consider the Young Persons Working Party contacting Tickhill Community Library for permission to erect an additional honours board.
Information was circulated and it was confirmed that there was the budget to support this item.
RESOLVED that following a vote by show of hands the working party contact the library for the required permission.

230.25 ST MARY'S CAR PARK

- a) To consider a meeting date for the working party to discuss inspection and management of the car park
Members expressed the need to hold a meeting as soon as possible, several dates were considered, and 6:30pm on 10th February was confirmed.
RESOLVED that the rear meeting room be booked and the Clerk invite the member of the public on

the working party.

b) To receive information on the planning application for tree works

CDC planning notices have been issued; the consultation expiry date is 5th February 2026. Following a brief discussion, it was agreed if approved the car park would be closed for the duration of the works, allowing pedestrian access on the designated footpath only. Residents, businesses, the local school and GP surgery would be informed.

RESOLVED that the update be noted and once a decision has been made the Clerk make the necessary arrangements.

c) To receive the template car park inspection report

A discussion followed to confirm the EV chargers would receive a visual check and the kiosk item removed from the document. It was suggested the grounds lengthsman be asked if they would be happy for this to be added to their list of duties, in the meantime, the Clerk assisted by a councillor will carry out the first check.

RESOLVED That the clerk make the required changes to the document, approach the grounds lengthsman regarding additional duties and the initial check be arranged as soon as possible.

231.25 TO RECEIVE FLOOD PREVENTION SURVEY

Ward Cllr Greenhalgh had advised the Clerk prior to the meeting that he had contacted the flood risk engineer who initially instigated the report and now works for Rotherham Council, he was waiting for a response as there is now potential funding available from April 2026. Cllr Taylor expressed the need for action as there is raw sewage flowing through the Mill Dam and two water courses through Tickhill are contaminated with Raw Sewage. Following a discussion, it was agreed that this be added to the CDC liaison meeting but that the Council also write to the Ward Councillors and local MP to escalate the matter.

RESOLVED that Cllr Taylor will assist the Clerk in writing to the Ward Councillors and MP and that the item be added to the next CDC meeting agenda.

8:28pm To note Cllr Patel left the meeting

232.25 FLAG FLYING DATES there are no flag flying dates in February

RESOLVED to note the update

8:30pm To Note Cllr Patel returned to the meeting

233.25 ITEMS FOR THE NEXT AGENDA to consider any member items

RESOLVED members to send any agenda items and supporting information to the Clerk no later than 9th February 2026.

NEXT MEETING:

24th February 2026 6:45pm

All meetings to be held at The Pavilion,
Tithes Lane,
Tickhill, DN11 9QN

The meeting concluded at 8:33pm

Minutes approved by

Cllr A Johnson
Chair – Mayor

24th February 2026