

MINUTES OF THE MEETING OF THE TICKHILL TOWN COUNCIL
TUESDAY 24th MARCH 2026
THE PAVILION, TITHES LANE, TICKHILL. DN11 9QN

Present: Cllrs C Taylor, D Cartwright, S Patel, M Bycroft, S Foster, I Smith, P Thomas & B Cooper
Chair: Cllr A Johnson
In Attendance: Clerk, and RFO
Members of the Public: 4

WELCOME: The Chair opened the meeting gave the fire evacuation drill and welcomed Cllrs, and members of the Public.

PUBLIC MEETING FOR MATTERS RAISED BY THE PUBLIC (15 MINUTES MAXIMUM)

A member of the public highlighted the wish for Tickhill Together to support the Gala and noted that the matter was already on the agenda for discussion. They stated they would report the Council's comments at the Tickhill Together meeting on Wednesday 25th March 2026. The member of the public chose not to make further comments to avoid pre-empting the discussion at tomorrow's Tickhill Together meeting. It was confirmed that the regular hirers had been contacted regarding the annual Gala and had chosen to cancel their classes on that day.

MINUTES OF THE MEETING 24.03.2026 The meeting commenced at 6:48pm

257.25 To receive apologies given in advance of the meeting and consider approval for reasons for absence.
No apologies were received.

RESOLVED To note that there were no reasons for absence to approve.

258.25 To receive any specific declarations of interest and receive and consider applications for dispensation.
Cllr Thomas declared an interest in agenda items 276.25 – 279.25 due to her position with two of the applicants for both the awards and the grant applications.

RESOLVED that the interest be noted and Cllr Thomas will not participate in the discussions or voting for the items of interest.

259.25 To approve the draft minutes of the meeting 24TH February 2026

RESOLVED That following a vote by show of hands, the minutes be approved as a true and accurate record of the meeting.

6:56pm To Note Cllr Patel and Ward Cllr Dudley entered the meeting.

260.25 DONCASTER BOROUGH WARD COUNCILLORS REPORT

- Ward Councillor Dudley provided an update on the flood defence proposal. This remains an active project, although permission from landowners still needs to be obtained. A meeting will take place between Ward Councillors and the relevant departments at City of Doncaster Council (CDC) to discuss the best way forward. Regarding pollution concerns, the Clerk will contact the Environment Agency and Severn Trent to raise the matter.

- Overgrown grass verges on Sunderland Street were reported as causing issues, with pavements becoming overgrown, muddy, and posing a potential slip hazard. These are due to be addressed by CDC next week.
- Fly-tipping continues to be a problem in Stainton. The waste will be cleared and the landowner charged accordingly.
- Cllr Dudley is continuing to pursue the provision of a water supply issue at the Buttercross and the cemetery with Yorkshire Water.
- Cllr Dudley is also in discussions with the Co-op regarding lowering the kerbs and installing a safety crossing.

RESOLVED that the updates be noted.

261.25 PLANNING MATTERS

To receive planning applications as circulated in appendix 1.

RESOLVED – That, following discussion on each application, it was agreed that the Clerk submit comments for application 26/00309/LBC as detailed in Appendix 1, and that no objections be raised for the remaining applications listed, with all comments as noted in Appendix 1.

262.25 PROGRESS REPORTS FROM:

a) Chair – to receive updates.

Confirmation has been received that the Old Milestone Marker on Limestone Hill has been accepted onto the Local Heritage Listing item DLHL33. The Toll house is pending and is covered later in the agenda.

RESOLVED that the update be noted.

b) Clerk – to receive updates.

- The Clerk will be attending the YLCA online seminar on creating and maintaining ponds in conjunction with Yorkshire Wildlife Trust on March 31st.
- Annual testing for the pavilion is now due and is in hand.
- The Clerk has registered the Christmas Eve Carols Around the Buttercross event with the events team at CDC.

RESOLVED that the updates be noted.

c) Councillors – to receive updates.

Cllr Thomas updated members on the position with the library clock. During a meeting with CDC, it has now been decided that CDC will support the servicing of the clock, however, to do this, work is required to create a platform for access to comply with the CDC risk assessment. The work will need to be funded by the library. Partial funding has been offered from Tickhill & District Lions and the Ward Councillors Grant budget but there may still be a shortfall.

Cllr Thomas also reported that she had received confirmation from CDC that TTC were not to be charged for the recent CPR and defibrillator training, for which the Clerk had been instructed to apply for Ward Grant funding. It was noted that the Clerk had not been forwarded the information regarding the decision.

RESOLVED that the update on the clock be noted and the Clerk contact the Grant Department at CDC to clarify the grant situation to ensure correct recording of the finances for the audit, as the grant had been approved and remittance received but no funds have been received and no communication received by the Clerk.

Cllr Foster reported having been contacted by the Salvation Army Band regarding arrangements for the Christmas Eve Carols around the Buttercross event. A meeting is scheduled at Café HS on 22nd April, which Cllr Foster will attend in the capacity of a band member. Cllr Foster to request the invitation be extended to the Clerk to enable the Council to be represented and information be reported back through the correct channels.

RESOLVED that Cllr Foster will attend as a member of the band, not as a representative of TTC, and will confirm that the meeting invitation is extended to the Clerk.

Cllr Patel updated the council that he had emailed the Youth Services team at CDC regarding support with the Safeguarding policy but has received no response to date. Cllr Patel to pursue and update the council appropriately.

RESOLVED that the update be noted.

Cllr Cartwright had received further reports of fly tipping on Wilsic Lane. This is an ongoing concern and has been raised on many occasions and has also been discussed in the CDC Liaison meetings. The incident has been reported to CDC.

RESOLVED that the update be noted and the Clerk remain in dialogue with CDC enforcement.

263.25 FINANCE:

a) To approve invoices received and circulated – (Appendix 2)

Cllr Taylor queried an item on the insurance policy documents to store and move up to £5000 cash as the council no longer holds cash. A brief discussion followed that this was probably standard policy terms and conditions but that the Clerk would contact the insurance provider for clarification.

RESOLVED that following a vote by show of hands the invoices be approved for payment and the Clerk clarified the wording on the insurance policy document.

b) To reconcile and sign the bank accounts.

RESOLVED that the bank accounts have been reconciled and signed by Cllr Cartwright

264.25 CORRESPONDANCE RECEIVED AND CIRCULATED TO COUNCILLORS (Appendix 3)

Cllr Taylor queried item 'm' calling for suggestions for sites for development to be suggested for the Doncaster Local Plan. The strip of land behind Meadow Drive alongside the A1 which has already been designated for potential future planning was mentioned as nothing has materialised. The Clerk was instructed to contact the local plan and submit this as a suggestion for development.

RESOLVED that the Clerk contact the Doncaster Local Plan and submit this for consideration.

Cllr Smith raised a concern regarding item 'q' on the correspondence. Discussion followed regarding recent changes to league dates and the addition of a match that had not been communicated to TTC, resulting in arrangements for toilet provision not being made on Saturday 20th March 2026.

The Clerk reported having spoken with the Chairman of Doncaster Belles on Saturday morning, who explained that managing multiple teams and working away long hours had led to missed emails from the league, and as a result, full information was not passed on to the Clerk. It was noted that if TTC is not informed of scheduled games, they are unable to provide toilet facilities. Consequently, players requiring toilet access have been using facilities in the building that are designated for private hire, causing disruption and upset for existing hirers.

Members emphasised the need to identify a way forward. It was suggested that if the Chair of Belles is unable to manage communication effectively, a deputy could be appointed to ensure information is passed on in a timely manner. Members also noted that this incident is one in a series of similar issues and requested that all such instances be catalogued to be forwarded to the relevant department at CDC who manage the football pitches for consideration of their responsibilities.

RESOLVED That the Clerk request a delegated contact to receive timely information and log all issues.

265.25 REPORTS FROM OUTSIDE COMMITTEES

To receive reports from outside committees/Representatives

The CDC liaison meeting was held on 17th March 2026, the Clerk and Cllr Taylor were in attendance and the notes from the meeting have been circulated to members. Cllr Taylor raised a concern about the scheduling of gully cleansing being only every two years which he did not feel appropriate to raise in the meeting.

The next date for the PCJCC is 2nd April 2026. Cllr Smith and the Chair will receive invites.

RESOLVED that the updates in the report be noted and that the Clerk contact Street Scene to request the frequency of cleansing in areas where there is a high density of trees to be reconsidered.

266.25 WEBSITE

a) To receive an update on the website MOT

Due to internal issues with the website provider, the requested MOT has not yet been carried out and

there are no updates.

RESOLVED to note that there were no updates.

267.25 COMMUNITY ORCHARD

a) To receive an update on the tree planting

A successful community event was held over two days. Fourteen volunteers have agreed to have their details retained for future volunteering opportunities. A total of forty trees were planted. On Sunday, 8th March, which coincided with the Covid-19 Day of Reflection and International Women's Day, Sally Jameson MP attended the event, to plant the Covid-19 Commemorative Oak tree. The Bowling Club contributed by planting Pear trees, reflecting their practice of bowling in pairs. The trees are being monitored, with the most recent check on Monday indicating that buds are beginning to appear. The Chair expressed thanks to all participants and supporters for making the event a great success.

RESOLVED that the updates be noted.

b) To receive an update on enquiries into the pond restoration

The Clerk has contacted Wildscapes and the Countryside Team at CDC but not yet received a response. The first steps will be to instigate a full survey to establish the current condition and habitat of the pond before consideration can be given to its restoration. If Great Crested Newts or other protected wildlife are present, grant funding may be available.

RESOLVED Clerk to pursue responses.

268.25 ENVIRONMENT:

a) Traffic/Highways: To receive updates.

There were no updates.

RESOLVED to note that there were no updates.

b) Community Speed Watch: To receive updates.

An event was held on Rotherham Road on 20th March when 1 of a total of 276 recorded vehicles was reported as exceeding the permitted limit. Another session is planned for 31st March. As part of the Police initiative "Operation Spotlight" all CSW groups nationally are expected to hold events on 15th July which has been named as the National Day of Action.

RESOLVED that the updates be noted.

269.25 PAVILION

a) To receive an update on the works to the front meeting room

Toilets and washbasin in front room completed, skirtings, door architraves partitions and walls skimmed, floor levelled and new flooring fitted. Electrics completed and intruder alarm keypad installed. Door handle upgraded to allow external access. Accessible toilet and basin with handrails installed in bowling room. Still outstanding deep clean of the front meeting room to include the old shower area, scheduled for Thursday, paint the front room and source fireproof cabinets for archive files. Check spare fire extinguisher is appropriate for the room.

RESOLVED that the update be noted and the Clerk obtain quotes for decorating.

270.25 YOUNG PERSONS WORKING GROUP

a) To receive information from CDC on acceptable terms for the lease and maintenance of the identified areas of the recreational ground as per the previously circulated proposal.

Cllr Foster received a response from CDC via Sally Jameson MP's office regarding Tickhill Recreation Ground. CDC confirmed the request has been added to the Strategic Asset Management Team's case list. A surveyor will contact the Town Council to discuss lease terms, including nominal rent, and maintenance arrangements once the case is progressed. Progress may be delayed due to reduced staffing and prioritisation of statutory and high-value projects. It was noted that Cllr Foster had not forwarded this response to the Clerk. Cllr Bycroft agreed to forward the update.

RESOLVED that Cllr Bycroft forwarded the response from CDC to the Clerk during the meeting to ensure the Town Council is formally informed and that the Clerk will send the proposals outlined by the working party to the Strategic Asset Management Team, the MP, and Ward Councillors to progress the matter.

- b) To receive an update on the additional honours board in the library

The working party will discuss the required design to accommodate both past and future awards.

RESOLVED that the working party will forward the required specification and design to the Clerk to enable the Clerk to obtain quotes for consideration by members at the next appropriate meeting.

- c) To consider approaching Scouts/Schools and other youth organisations to design a bug hotel for the community orchard to improve biodiversity.

There was a brief discussion in which this was deemed a great idea but that the design should be sympathetic to the area and involvement from the local nurseries should also be sought.

RESOLVED that following a vote by show of hands the working party would approach the relevant local groups with the idea.

271.25 ST MARY'S CAR PARK

- a) To receive an update from the working party

All outstanding actions from previous meetings have been completed and the first inspection report completed.

RESOLVED that the update be noted.

- b) To receive the condition surveys/quotes for resurfacing

As most companies charge a call-out fee plus a report fee, discussions with local contractors indicated that full inspections with recommendations could be provided, followed by a no-obligation quote, potentially saving the Council up to £1,500. Three contractors conducted site visits; two quotes were received, but these were not comparable (one for full resurfacing, one for repairs). As the estimated cost exceeds £3,000, in line with the council's Financial Regulations section 5.8, at least three quotes are required.

RESOLVED that the item be deferred to the April meeting to allow the Clerk to obtain further quotes, conduct further detailed research, and prepare a report for Members' consideration at the meeting on 28th April 2026.

272.25 BUTTERCROSS

To receive an update

The Clerk has consulted the Council's solicitor, who will contact the Land Registry. The solicitor advised that, as the monument is situated on land adopted by Highways, it may not be possible to register the monument itself. However, it may be possible to record a note indicating the position of ownership. Once further information is available the Clerk will update council. Cllr Smith updated Members that the specialist contractor he mentioned regarding the possible restoration of the Buttercross is now available. Cllr Smith will provide the contact details to the Clerk.

RESOLVED that the update be noted and Cllr Smith provide the Clerk with the contact details for the restoration contractor.

273.25 TO RECEIVE AN UPDATE ON THE FLOOD PREVENTION SURVEY

The update was given by Ward Cllr Dudley and recorded in the minutes under item 260.25. Regarding the discharge of sewage, Cllr Taylor and the Clerk will discuss and contact the Environmental Agency and Severn Trent.

RESOLVED that the update be noted and following information from Cllr Taylor will write to the Environment Agency and Severn Trent

274.25 GREAT BRITISH SPRING CLEAN

To receive an update

Several groups in Tickhill have already signed up with CDC to hold their own litter picking event therefore due to limited availability of members, TTC will not carry out their own event, but any interested members are encouraged to join the existing groups.

RESOLVED that the update be noted.

275.25 EMPLOYMENT RIGHTS ACT 2025

To receive an update on the provision of external support for a full review of the Councils current HR documents and processes in preparation for the implementation of the new legal requirements.

External support has been offered to assist with a full review of the Council's current HR documents

and processes in preparation for new legal requirements. The support will be provided in the volunteer's own time and, due to existing workload, is expected to take place during the summer when time permits.

RESOLVED that the update be noted.

Members of the public, ward Councillors, and those with a declared register of interest are excluded from items 276.25 & 277.25 on the agenda due to the nature of the business being transacted being prejudicial to the public interest, by virtue of Public Bodies (admissions to Meetings) Act 1960

276.25 TO RECEIVE THE AWARD NOMINATIONS FOR 2026

Each category was carefully discussed by members with all aspects of each nomination taken into consideration.

To Note that prior to discussions for the Group Impact Award, Cllr Thomas left the meeting due to a declared interest in this category.

277.25 TO RECEIVE THE GRANT APPLICATIONS FOR FEB 2026

Each application was carefully considered by Members, with the merits of each and the positive impact on the community taken into account. As the total value of applications exceeded the funds available, Members discussed allocating reduced amounts in some cases in order to support as many groups as possible.

8:23pm To note members of the public, Ward Councillors, and those with a declared register of interest were invited to return to the meeting for the remainder of the items on the agenda.

278.25 TO CONSIDER THE FOLLOWING 2026 AWARD NOMINATIONS

a) Young Star Award

There were no nominations received for this category.

b) Alison Award

Following a vote by show of hands the award was given to nominee A

c) Community Champion Award

Only one nomination was received in this category.

Following a vote by show of hands, the award was given in recognition of the nominee's dedication and commitment to their work.

d) Group Impact Award

Following a vote by show of hands, the award was given to Nominee B, having been considered to deliver the greatest impact on the community. To note Cllr Thomas abstained from the vote.

RESOLVED that the Clerk will contact the successful candidates who will be invited to the awards presentation on May 12th, 2026.

279.25 TO CONSIDER THE GRANT APPLICATIONS

Of the £1000 grant funding available, £250 will be awarded to Tickhill Community Connections, £250 to Tickhill Community Library and £500 to the Gala Committee.

RESOLVED that following a vote by show of hands, the grant be distributed as above and that the Clerk contact all applicants. To note that Cllr Thomas abstained from the vote.

280.25 TICKHILL GALA

a) To receive an update on the offer of support in organising the Gala and outside organisations

A response was received from the Gala committee, they have discussed Cllr Fosters email, the biggest concern they have is help on the day. With regards to seeing what other events do, it is too late for this year but may be worth it for next year. Floats have been discussed but the risks are too high and there are insufficient volunteers to man both the floats and the field.

RESOLVED that the update be noted and members available to support the Gala on the day should advise the Clerk or the Gala committee.

b) To consider taking a stall at Tickhill Gala to promote the work of the Council

A discussion followed regarding what would be promoted, who would man the stall, and would there be any interest to engage from members of the public. As a decision was not reached the item was deferred to the April meeting.

RESOLVED that the item be deferred to the April meeting.

281.25 TOLL HOUSE

To receive information on the request for an application to include the Toll House on the Historic England Register

The application to include the Toll house on the Local Heritage List is still pending as an objection has been received by the landowner. CDC has requested that the objectors submit any heritage-based reasons for the objection by 20th April 2026 after which, a final decision will be made. Following advice from the conservation officer and the local Heritage List, to apply for National Listing at this stage could risk the current application for local listing. If the Toll house is accepted onto the Local Heritage list, an application for National Heritage listing can still be made at a future date, although the criteria for this list is very high and the Toll House may not meet the required level of significance. As a next step, CDC may consider introducing Article 4 directions for removing permitted development rights over demolition. This is a separate process, and CDC will consult with the Council again on this. Members requested awareness of the issue to be raised once again on Facebook.

RESOLVED that the update be noted and the Admin Support Officer will raise awareness in a Facebook post.

282.25 NEWSLETTER

To consider professional printing of the Spring newsletter

There was a discussion regarding the justification of printing costs for a newsletter on a single project which could set a precedent for all future newsletters to be printed. A summer newsletter with less detailed information covering more topics would be preferable for printing and could be handed out at the gala should a stall be taken. Until a decision on the Gala is taken, the newsletters should continue to be distributed digitally at no cost to the council.

RESOLVED that the current spring newsletter would not be printed and a summer newsletter will be drafted in the Summer.

283.25 FLAG FLYING DATES:

The full calendar of flag flying dates was circulated at the February meeting. April dates are 23rd April for St Georges Day.

RESOLVED that the updates be noted.

284.25 ITEMS FOR THE NEXT AGENDA:

To consider any member items

Requests for an agenda item to begin discussions about an event to mark the 250th anniversary of the Buttercross and a consideration to name the rooms in the pavilion were received.

RESOLVED that the items be added to the April agenda.

NEXT MEETING:

28th April 2026

6:45pm

All meetings to be held at The Pavilion,
Tithes Lane,
Tickhill, DN11 9QN

Minutes approved by

Cllr A Johnson
Chair-Mayor Tickhill Town Council
28th April 2026