

MINUTES OF THE MEETING OF THE TICKHILL TOWN COUNCIL
TUESDAY 28th APRIL 2026
THE PAVILION, TITHES LANE, TICKHILL. DN11 9QN

Present: Cllrs C Taylor, D Cartwright, S Patel, M Bycroft, S Foster, P Thomas
Chair: Cllr A Johnson
In Attendance: Clerk, RFO and Admin Support Assistant
Members of the Public: 4

WELCOME: The Chair opened the meeting gave the fire evacuation drill and welcomed Cllrs, and members of the Public.

PUBLIC MEETING FOR MATTERS RAISED BY THE PUBLIC (15 MINUTES MAXIMUM)

A member of the public requested information on how many meetings had been held by the Car Park Working Party. Cllr Cartwright confirmed there had been one as they were waiting information which will require discussion at the next meeting of the working party.

A resident suggested cutting down all the trees in the car park, especially the one noted in the correspondence to allow more parking spaces.

MINUTES OF THE MEETING 24.03.2026 The meeting commenced at 6:49pm

- 1.26** To receive apologies given in advance of the meeting and consider approval for reasons for absence. Apologies were received from Cllrs Cooper and Smith and the reasons circulated. **RESOLVED** that following a vote by show of hands the reasons for absence were approved.
- 2.26** To receive any specific declarations of interest and receive and consider applications for dispensation. There were none received. **RESOLVED** To note there were none.
- 3.26** To approve the draft minutes of the meeting of 24th March 2026 **RESOLVED** That following a vote by show of hands, the minutes be approved as a true and accurate record of the meeting.

4.26 DONCASTER BOROUGH WARD COUNCILLORS REPORT
Ward Cllr Dudley reported the following.

- A meeting is to be set up with Lord Scarborough's Estate, the Ward Councillors and Cllr Taylor to discuss a way forward with the proposed flood prevention which requires land-owner's permission to progress.

6:51pm To Note Cllr Bycroft entered the meeting.

- The bowling club are still seeking approval from City of Doncaster Council (CDC) to install a storage facility on the bowling green. They have now engaged a new contractor to maintain the green and require storage for the equipment.
- Cllr Dudley made a general comment that Ward Cllrs are unable to get involved in Tree Preservation Order (TPO) issues, but that council can make comment.

- The £316.50 grant money awarded to the Church for the water survey to ascertain the feasibility of installing a water tap at the cemetery has now been identified and is being progressed, as is the water installation on the Buttercross to assist watering of the plants.
- The uneven pavements and overgrown grass verges on Sunderland Street are being progressed.
RESOLVED that the updates be noted.

5.26 LEGAL

- To consider the Transparency Code Policy
RESOLVED that following a vote by show of hands the policy be approved.
- To consider the amended Lost/Found Child form.
RESOLVED that following a vote by show of hands the form be approved.
- To consider the Grant Evaluation form
RESOLVED that following a vote by show of hands the form be approved.
- To Review the Councillors Code of Conduct
Cllr Bycroft commented being uncomfortable with some aspects of the code which appear to restrict councillors and requested more clarity. There was a request to defer the item to a future meeting.
RESOLVED that Cllr Bycroft send details of the concerns to the Clerk for consideration at a future meeting.
- To Review the Reserves Policy
RESOLVED that following a vote by show of hands the policy be approved.
- To receive the Record of Grants Awarded
RESOLVED that the Record of Grants be noted.
- To receive the Privacy Notice
RESOLVED that the Privacy Notice be noted.
- To receive the Data Audit
RESOLVED that information in the Data Audit be noted.

6.26 PLANNING MATTERS

To receive planning applications as circulated in appendix 1.

Members confirmed they had reviewed all applications and did not wish to submit any comments.

RESOLVED that no objections were raised.

7.26 PROGRESS REPORTS:

- Chair – to receive updates.
 - Reverend Canon Paul Richardson will be leaving the Parish of Tickhill at the end of May and has been invited to attend the Annual Parish Meeting, where he will be formally thanked for his dedicated service to the community. A bouquet of flowers will be presented from the Chair’s allowance.
 - Tickhill Cricket Club has expressed an interest in receiving the trophy cabinet, which is no longer required by Tickhill Town Council. The Clerk will arrange for its collection.
- Clerk – to receive updates.
 - Pavilion roof requires repair; area cordoned off for safety. Three contractors identified with site visits arranged: further contractors to be sought. Delegated powers may be required for urgent works.
 - Bowling room toilet lock repaired by joiner.
 - Bowling toilet cistern fault resolved following two plumber visits; new flushing mechanism installed and temporary key access withdrawn.
 - Boiler fault (no hot water/heating); engineer visit scheduled for 5 May.
 - Alarm system updated to allow front room to be isolated and unarmed independently.
 - Insurance company confirmed the cash handling cover for £5000 was standard cover.
 - Contact made with historic building restoration company; site visit to be arranged.
 - Clerk attended Employment Rights online seminar on 16 April 2026.
 - “Grow Your Own” CDC grant awarded for pack with Plevy’s.

- Meeting held with Salvation Army band committee on 21 April 2026 with Cllr Foster in attendance representing Harworth Brass Band; several items were raised, the Clerk to research and report to May meeting.
- c) Councillors – to receive updates.
- Cllr Foster reported that she would be attending future meetings with the Salvation Army Band to offer perspective as a band member.
- Cllr Thomas has received a report from a resident of Anti-Social behaviour caused by a resident on Wong Lane. Ward Cllr Dudley confirm she and the Clerk were aware and that the matter was being dealt with by Ward Cllr Martin Greenhalgh. **RESOLVED** that the updates be noted and the Clerk request an update on the anti-social behaviour from Ward Cllr Greenhalgh.

8.26 FINANCE:

- a) To approve invoices received and circulated – (Appendix 2)
RESOLVED That following a vote by show of hands the invoices be approved for payment.
- b) To approve the 2025/2026 AGAR
Due to a delayed response from the internal auditor, the internal audit report has not yet been received. Members confirmed they had reviewed the AGAR, and Cllr Bycroft queried the change to the asset register. The RFO explained that all differences were outlined within the explanation of variances section which had been completed and included in the agenda pack. The Clerk will re-circulate the asset register to all members. **RESOLVED** that the consideration to approve the AGAR be deferred to the May meeting once the internal auditors report is received and that the Clerk re-circulate the assets register.
- c) To reconcile and sign the bank accounts.
RESOLVED that the bank accounts have been reconciled and signed by Cllr Cartwright

9.26 CORRESPONDENCE RECEIVED AND CIRCULATED TO COUNCILLORS (Appendix 3)

- a) To receive all correspondence not specified separately on the agenda
Members confirmed they had read the correspondence. **RESOLVED** That the correspondence be noted.
- b) To consider the 13th Doncaster (Tickhill) Scout Group request in support of their Community Badge correspondence (item i).
The group wishes to attach dog waste bag holders made from recycled plastic bottles on street furniture to encourage dog owners to clean up after their pets. Permission to attach the holders to streetlights has been denied by CDC due to the risk of electrocution. Even if a proximity tester is used during installation, there would still be a potential hazard to users removing the bags. The children are now seeking the Council's support in identifying alternative suitable locations. Following a discussion, several ideas were suggested which the Clerk will send to the group leader. **RESOLVED** that following a vote by show of hands the Clerk communicate the members suggestions to the group.
- c) To consider engaging an appropriately qualified professional to provide independent advice on damage to resident's wall potentially caused by tree roots in St Mary's Car Park (item o)
Following a brief discussion and it was agreed that advice from a qualified agriculturist would be required. **RESOLVED** that following a vote by show of hands the Clerk seek the relevant advice and report to council.
- d) To consider a volunteer to join the Annual Scarecrow Festival judging panel. 16th May 2026 (item q)
Cllrs Taylor and Cartwright are helping with group scarecrows so would not be impartial, Cllr Foster volunteered. **RESOLVED** that following a vote by show of hands Cllr Foster join the judging panel for the Annual Scarecrow Festival, and the Clerk notify Tickhill Together.

10.26 REPORTS FROM OUTSIDE COMMITTEES

To receive the report from the PCJCC meeting held on 2nd April 2026

Members confirmed they had read the report and minutes from the meeting. The Chair explained that new signage had now been erected at the airport and CDC have approved a new events policy which she would be happy to go through for any events should members wish. **RESOLVED** that the updates be noted.

11.26 WEBSITE

To receive an update on the website MOT

The MOT is now complete and the site is WCAG 2.2AA compliant so will satisfy the Assertion 10 of the audit. The main requirement is an accessibility statement which the clerk added a while ago and ensure all current and future content is compliant. There are several recommendations which are being addressed.

- Meet your councillors requires new headshots for size consistency.
- Pavilion Hire requires the addition of a hire rate table.
- All images require alt text.

RESOLVED that the update be noted and that the clerk make the final amendments as per the recommendations.

12.26 COMMUNITY ORCHARD

To receive an update on enquiries into the pond restoration

Whilst a life ring is not legally required for small bodies of water safety measures such as fencing, signage, or a life ring are best practice, especially where children may be present. Any safety measures should be determined following a risk assessment by a competent person as part of a wider project. Wildscapes cannot assist under their scheme due to location and lack of habitat connectivity but can offer a private site visit and quote. Contact has been made with Yorkshire Wildlife Trust (Team Wilder) for guidance and advice and the Countryside Team at CDC has been contacted; a response is pending from both. Next steps include commissioning a survey and risk assessment following a working party meeting to move the project forward. **RESOLVED** that the update be noted and the working party arrange a meeting.

13.26 ENVIRONMENT:

- a) Traffic/Highways: To receive updates.

There were no updates. **RESOLVED** to note that there were no updates.

- b) Community Speed Watch: To receive updates.

Three events during April, of the 1326 passing vehicles, one was reported as exceeding the permitted speed limit. **RESOLVED** that the update be noted.

14.26 PAVILION

- a) To consider names for the rooms

Suggested names of Hansbie (Catherine Hansbie, the widow of Sir Ralph Hansbie, occupant of Tickhill Castle in 714AD), Urswick (Sir Walter Urswick, office of constable of Tickhill Castle in 1381) and Lilburn (links to the capture of Tickhill Castle in 1644) all have an ancient link to Tickhill. Following a brief discussion members requested this be deferred to the June meeting.

RESOLVED that following a vote by show of hands the item be deferred to the June meeting.

- b) To consider the quotes for decorating

All quotes were considered and it was agreed MRD Decorating and Property Maintenance be appointed. **RESOLVED** That following a vote by show of hands MRD Decorating & Property Maintenance be appointed to do the decorating work and the Clerk make the arrangements.

- c) To consider the quote for the installation of water butts

The quotation was considered too high and councillors agreed to undertake the work themselves. Cllr Bycroft agreed to carry out the work assisted by Cllr Patel.

RESOLVED that following a vote by show of hands, Cllrs Bycroft and Patel install the water butts.

d) To receive information on the issues with the Belles Football use

Complaints have been received from the Saturday hirer regarding ongoing issues linked to Belles' use of the toilet facilities, despite the Council making every effort to accommodate the Belles. Concerns include poor communication around fixture changes, repeated disruption to the puppy class, and inappropriate behaviour from some visitors. Concerns also include unauthorised use of the main building, inadequate notice of matches, and facilities being left in an unacceptable condition. Incidents have also included access and parking issues affecting other users. These matters are being recorded for escalation to CDC at the end of the season, and a meeting with the Chairman of Belles is scheduled for May. **RESOLVED** that following the meeting with the Chairman of the Belles, the Clerk will convey the concerns to CDC to work on a resolution before the next football season.

15.26 YOUNG PERSONS WORKING GROUP

a) To receive information from CDC on acceptable terms for the lease and maintenance of the identified areas of the recreational ground as per the previously circulated proposal.

There was a discussion regarding the frustration at the lack of progression, and it was agreed that Cllr Foster would follow this up again with CDC. **RESOLVED** that Cllr Foster will chase and report back to council.

b) To consider the permanent location of the "Peace Snake" of painted pebbles by local children

There was discussion regarding several possible locations within the orchard; several locations were suggested; however, it was agreed that the area around the commemorative oak was the most suitable location. **RESOLVED** that following a vote by show of hands the peace snake be placed around the commemorative oak.

16.26 ST MARY'S CAR PARK

To receive the car park maintenance report

Members confirmed they had read and understood the report and that once the quote and health and safety compliance information from CDC was received, the working party would meet to discuss and make a recommendation to council. **RESOLVED** that the information be noted.

17.26 TO RECEIVE AN UPDATE ON THE FLOOD PREVENTION SURVEY

Members confirmed receipt of the information and raised concern that the deadline of 2nd April deadline for a response had passed with no further communication. It was agreed that the letter previously discussed, expressing concern regarding the ongoing pollution of watercourses through Tickhill, should be sent to Severn Trent without waiting for a further meeting. **RESOLVED** that Cllr Taylor in consultation with the Clerk draft a letter to Severn Trent.

18.26 GALA

a) To consider taking a stall at Tickhill Gala to promote the work of the council

There was a brief discussion regarding the lack of volunteer availability and lack of information to share with members of the public. **RESOLVED** that following a vote by show of hands members decided against holding a stall.

b) To consider volunteers for the stall and to support the gala on the day

Cllrs Johnson, Thomas, and Taylor all volunteered to support on the day.

RESOLVED that following a vote by show of hands the Clerk contact the Gala committee to confirm council support.

19.26 AWARDS

a) To consider the style of trophy to be ordered as detailed in the report

Members considered all the options presented in the report and the A5 trophy was selected.

RESOLVED that following a vote by show of hands the Clerk order the chosen style of trophy.

- b) To consider a maximum spend of £150 for refreshments.

There was discussion regarding the provision of refreshments. Cllr Cartwright highlighted that the proposed expenditure equates to approximately 2.5 times a Band C ratepayer's precept for a small minority of attendees, which would be difficult to justify. **RESOLVED:** That following a vote by show of hands refreshments provided would be biscuits, crisps, and soft drinks, up to a maximum spend of £100, inclusive of napkins and plates.

20.26 CHRISTMAS

- a) To receive an update on Christmas planning

The Christmas Eve Carols Around the Buttercross event has been registered on the CDC events portal and confirmation received. Attendance levels place the event in Tier 2 under Martyn's Law, requiring submission of a full Event Safety Management Plan. Alternative PA provision has been identified following complaints that residents were unable to hear the event last year. The Salvation Army band has been booked, and a planning meeting was held on 21st April. Following further research arising from that meeting, the Clerk will report to Full Council at the May meeting. **RESOLVED** that the update be noted.

- b) To consider additions to the Christmas lights as set out in the 2026/2027 budget.

It was agreed that additional Christmas lighting should be installed, with a second tree on Castle Close identified as a good option since the feeder pillar installed last year will support an additional tree. The Clerk was asked to explore alternative options and obtain quotations to present at a future meeting. **RESOLVED** that following a vote by show of hands the Clerk seek available options and quotes for additional lighting.

21.26 WARD COUNCILLORS GRANT FUNDING

To consider reallocating the grant towards funding spare parts for community defibrillators

The £75.00 grant allocated for CPR and defibrillator training was not required, as the training was provided free of charge. It was therefore agreed that the funds would instead be used to purchase replacement parts for the community defibrillators. **RESOLVED** that following a vote by show of hands the money be go to the community defibrillator fund.

22.26 FLAG FLYING DATES:

6th May Coronation Anniversary,
8th May VE Day

23.26 ITEMS FOR THE NEXT AGENDA: To consider any member items.

To note all item requests to be sent to the Clerk no later than 11th May 2026

There being no further business, the meeting closed at 8:53pm.

NEXT MEETING:

26th May 2026

6:30pm – Annual Meeting of the Council

7:00pm Ordinary Meeting of the Council

All meetings to be held at The Pavilion,
Tithes Lane,
Tickhill, DN11 9QN

Minutes approved by

Cllr A Johnson
Chair-Mayor Tickhill Town Council
26th May 2026